



AJMER VIDYUT VITRAN NIGAM LIMITED

(Commercial Deptt.) (Website-www.avvnl.com)

Corporate Identification Number (CIN)-U40109RJ2000SGC016482

Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makadwali Road, Ajmer 305004

Tel No -0145 2644501 , Fax 01452644502, E-mail-cecommercialavvnl@yahoo.co.in

No. AVVNL/ ACE(H.Q.)/XEN(C-II) /F.

/2017-18/D. 3766

Dt. 28-2-18

CIRCULAR

Sub:- Regarding format of Demand Notice.

It is generally observed that demand notice for electricity connections are being issued by field officers in different proforma. To bring uniformity in the proforma of Demand Notice in Discom, a standard proforma has been approved (copy enclosed). All the field officers are directed to ensure issuance of demand notice in the approved proforma. It is also advised to ensure to provide service line free of cost from pole to meter.

All concerned are directed to make strict compliance of above directions.

Encl.:- Proforma of Demand Notice.

By Order,

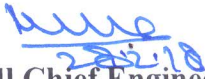

(S.S. Mina)

Addl. Chief Engineer (HQ)
AVVNL Ajmer

Copy to the following for information and necessary action:-

1. The Zonal Chief Engineer (O&M), AVVNL, Jhunjhunu/ Udaipur/ Ajmer.
2. The Addl. Chief Engineer (MM / T&S-CSS), AVVNL, Ajmer.
3. The Secretary (Admn.), AVVNL, Ajmer
4. The Chief Accounts Officer (IA-W&M/ETB/A&R), AVVNL, Ajmer/Jaipur
5. The Superintending Engineer (O&M/ADC/ACC), AVVNL, -----with-----
Nos. of _____ spare copies for circulating among field officers.
6. The Superintending Engineer (M&P/Plan/MM/TW/DDUGJY/Vig/RUVN), AVVNL,
Ajmer/ Udaipur/Jaipur.
7. The Superintending Engineer (IT), AVVNL, Ajmer for uploading the above circular
on website.

8. The Addl.S.P. (Vig), AVVNL, Ajmer.
9. The Company Secretary, AVVNL, Ajmer
10. The Addl. Chief Secretary, Administrative Reforms (TIMES) Department, Jaipur on email ID : cmv@rajasthan.gov.in
11. The Secretary General, Consumer Unity & Trust Society,('CUTS'), Jaipur
12. The Chief Electrical (General) Engineer, O/o the G.M. (North), Jagatpura, Jaipur
13. The TA to MD, AVVNL, Ajmer
14. The TA to Director (Technical), AVVNL, Ajmer.
15. The Executive Engineer (), AVVNL, -----.
16. The Sr.Accounts Officer (), AVVNL, -----.
17. The Executive Engineer (Legal), AVVNL, Ajmer.
18. The Public Relation Officer, AVVNL, Ajmer.
19. The PA to MD, Ajmer Discom, Ajmer for perusal of MD Sir.
20. The PA to Chairman Discoms Jaipur.
21. The PA to MD, Jaipur/Johhpur Discom, Jaipur/Jodhpur.
22. The PA to Director (Finance), AVVNL, Ajmer.
23. The PA to Electricity Ombudsman, GOR, Sahakar Marg, Jaipur.


Addl.Chief Engineer (HQ)
AVVNL Ajmer

