



AJMER VIDYUT VITRAN NIGAM LIMITED

Corporate Identification Number (CIN)-U10109RJ2000SGC016482
 Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004
 Phone: 0143-2644516, Fax: 2644517, E-mail-estt.cont.section@gmail.com, Website-www.avvnl.com

No. AVVNL/CAO (R&C)/ F. /D. 1137 Dated: 12.6.2014

ORDER

It is well aware that billing software of Discoms has been developed by M/s HCLI. Billing of Sub-division located under RAPDRP towns have also been switched over to the above developed software, from the previous billing agencies. Though, relevant provisions have been made in the billing software to ensure correct billing of 100% consumers but possibilities of the lapses mentioned hereunder can't be ruled out completely.

- Data base of certain consumers might have not been transferred from the previous billing agency.
- Some of the prevailing billing provisions might have not been complied.
- First billing of the certain newly connected consumers might have dropped.

The above issues were discussed in 60th DCF meeting held on 07.05.2014 and it was decided that all the above possibilities should be checked thoroughly to ensure to plug, revenue losses if any.

In view of the above, following instructions are hereby conveyed for strict compliance:-

- AROs of the sub-division concerned will arrange to check that 100% consumers have been transferred to the new billing system (HCLI billing) from the previous billing system/agency and furnish a certificate to this effect to the AO concerned. The certificate so issued will be jointly signed by the AEN and ARO. The ARO will further ensure regular billing of out consumers, if any.
- AROs will also thoroughly check and ensure that bills generated under HCLI billing software are correct w.r.t. the prevailing billing provisions billing parameters of above, taking into account the various billing parameters i.e. tariff code, letter code, transaction code, meter status and supply voltage etc., available with the sub-division, they will select at least one bill under each of the billing parameters and check the selected bill cent percent to ensure that all billing logics/parameters have been got complied and incorporated in nbilling software. Checks will be exercised for immediate two months billing after transfer to the HCLI billing software. Records of checking of bills will kept in a separate file and in safe custody.
- Details of consumers with particulars i.e. A/c No., Name and tariff code etc., lapses/ shortcomings/non compliance noticed of any will be intimated to the circle AO concerned after exercising above checks for two consecutive billing. This report will be signed jointly by the AEN and AROs.
- AROs will also ensure timely issue of first billing of all the newly connected consumers, under the new billing system. For the purpose of above, they will check first billing with the help of the prescribed register (A-49) and will ensure that no such consumer remains unbilled beyond 3 months of date of connection. This will be a regular monthly checking. After the close of month's billing. Hhe will also sent a certificate to this effect to the AO concerned.

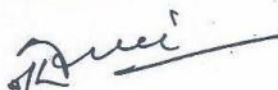


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5. Sub-division wise status of the check exercised under jurisdiction of the circle will be sent by the circle AO to the corporate office with particulars of deficiencies noticed, if any.

It is, therefore, enjoined upon all concerned to ensure that above directions are complied by the field officers under their jurisdiction. Non compliance will be viewed seriously and may entail disciplinary action against the defaulters.


 Director (Finance)
 AVVNL, Ajmer

Copy to the following for information please:-

- 1-The Director (Finance/Technical), AVVNL, Ajmer/JVVNL; Jaipur
- 2-The Chief Engineer (Comm./IT), AVVNL, Ajmer .
- 3-The Chief Accounts Officer (ATB/W&M), AVVNL, Ajmer
- 4-The Zonal Chief Engineer (Zone), AVVNL, _____.
- 5-The Addl. S.P. (Vig.), AVVNL, Ajmer.
- 6-The Superintending Engineer (IT/O&M)AVVNL, _____
- 7-The Sr. Accounts Officer (Zone) AVVNL, _____.
- 8-The Accounts Officer (IA/O&M), AVVNL, _____
- 9-The OSD (ATR); JVVNL; Jaipur.
- 10-The Company Secy. AVVNL; Ajmer.


 Chief Accounts Officer (R&C)
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