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✓ 62

**AJMER VIDYUT VITRAN NIGAM LTD;**  
**HATHI BHATA, CITY POWER HOUSE, AJMER**

**Rev. AJ-38**

No. AVVNL /MD/FA & COA/Sr. AO(Rev.)/F.25.3/D. 1096 Dated 19-X-2004

**ORDER**

**Sub:-** Procedure for raising the bills and payment thereof in respect of connections to Railways.

The Railways authorities have intimated that there are having number of power connections throughout the area of Ajmer Discom; under different sub divisions. Monthly energy bills of different connections are being received on different days and Railways have to process them every time which involves a lot of paper work and thus causes delay in payment.

The matter was discussed in a meeting held with Railway authorities when following procedure was decided to be evolved from the billing month of November, 2004: -

1. All the bills of different connections of Railways falling under area of jurisdiction of one AEN are to be prepared keeping the same due dates for payment.
2. A consolidated list of all such bills be prepared in the format shown below.

Name of Sub-division \_\_\_\_\_ Billing Month \_\_\_\_\_

Due Date of Payment \_\_\_\_\_

By Cheque \_\_\_\_\_ By Cash \_\_\_\_\_

| S.No. | Particulars of the connections | Account Number | Amount          |         |                |
|-------|--------------------------------|----------------|-----------------|---------|----------------|
|       |                                |                | Within due date | DPS/LPS | After due date |
| Total |                                |                |                 |         |                |

3. This list alongwith bunch of all bills be sent to the Divisional Railway Manager (Electrical), DRM's office, Frazer Road, Ajmer.



4. The Divisional Railway Manager will issue payment of bills vide one Cheque for every sub division and send it, alongwith a list containing connection wise amount, to the concerned Assistant Engineer of Ajmer Discom,.
5. The Cheque shall be drawn in favour of concerned Assistant Engineer of Ajmer Discom,.

A list containing details of various connections under different sub-divisions as furnished by DRM Railways is also enclosed herewith for reference and record.

Encl. :- As above.

By order,

(Narendra Dhunna )

**F.A. & CONTROLLER OF ACCOUNTS  
AVVNL, AJMER**

Copy to the following for information & compliance. -

1. The Chief Accounts Officer, AVVNL, Ajmer.
2. The Chief Engineer ( ), AVVNL, Ajmer.
3. The Zonal Chief Engineer (O&M), AVVNL, Udaipur / Jhunjhunu.
4. The Superintending Engineer (O&M), AVVNL, \_\_\_\_\_.
5. The Sr. Accounts Officer (Comml.), AVVNL, Ajmer.
6. The Zonal Sr. Accounts Officer (Rev.), AVVNL, \_\_\_\_\_.
7. The Accounts Officer (O&M), AVVNL, \_\_\_\_\_.
8. The Executive Engineer (O&M), AVVNL, \_\_\_\_\_.
9. The Assistant Engineer ( ), AVVNL, \_\_\_\_\_.
10. M/s. Aditi Computers, 44-Suraj Nagar (East), Jaipur.
11. M/s. B.I.P.S. 128- Vidyut Nagar "B", Queens Road, Jaipur.
12. P.A. to Managing Director, AVVNL, Ajmer.

(M.K. Jain) 13/8/18

**Sr. ACCOUNTS OFFICER (Rev.)**

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73