



# AJMER VIDYUT VITRAN NIGAM LIMITED

Corporate Identification Number (CIN)-U40109RJ2000SGC016482  
Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004



No. AVVNL/CAO(ER&IA)/AAO (Rule)/F. 56/00/D. 4460

Dated 06-01-2022

## ORDER

**Sub: - Regarding successful completion of period of probation by probationer-trainees and grant of pay in the pay scale/running pay band/Pay Level of the post.**

The Finance Department, GoR issued a Memorandum No. F.1(2)FD/Rules/2006-I dated 22.02.2021 (copy enclosed) wherein it is mentioned that vide memorandum dated 06.01.2020 and 28.01.2020 under which powers are delegated for grant of extra ordinary leave to probationer trainee and guidelines have been issued in this regard. According to these guidelines no extraordinary leave is admissible for study purpose and for preparing competitive examination to a probationer-trainee. In case probationer trainee remains absent for the purpose of higher study/ preparing for competitive examination, the period of absence is treated as dies-non and the same is not countable for any purpose i.e. the probationer-trainee is required to complete the period of probation afresh.

Similarly in the Nigam, above provision has been made vide order No.AVVNL/ CAO(ERB) /AAO(ECR) /F.56/00/D. 238 Dated 11/05/2020 (AVVNL-Rule-910). The above provision has caused hardship to the probationer-trainee who was continuing some course of higher study or was preparing for nearby competitive examination at the time of joining of service as probationer-trainee.

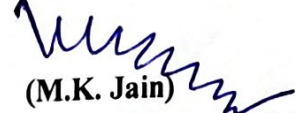
Accordingly, in exercise of the powers conferred vide order no. No.AVVNL/ CAO(R&C)/ AAO(Rules)/F.15/00/D.3416 Dated 05.12.2011, the Managing Director, AVVNL is pleased to adopt the Finance Department, GoR's Memorandum No. F.1(2)FD/Rules/2006-I dated 22.02.2021 and order that the probationer-trainee who was/is continuing any course of study or preparing for nearby competitive examination before joining of service as probationer-trainee and applied for grant of extra ordinary leave before proceeding on leave may be allowed extraordinary leave for the period of continuing any course of study or preparing for nearby competitive examination. The probationer-trainee period shall stand extended by the period of extraordinary leave sanctioned for the purpose of completing continuing course of study or for nearby competitive examination.

Those who proceeded/proceeds on extraordinary leave without prior sanction shall be treated as cases of wilful absence and liable to disciplinary action.

Pending cases of extraordinary leave pertaining to completing/continuing any course of study or preparing for nearby competitive examination before joining of service to Probationer Trainee prior to issue of this order may also be decided by Appointing Authority and Managing Director in

consultation with Director (Finance) in terms of this order.

By Order,



(M.K. Jain)

Chief Accounts Officer (ER&IA)  
AVVNL, Ajmer

Copy to the following for information and circulation in various offices under their jurisdiction and control:-

1. The Chief Controller of Accounts, AVVNL, Ajmer.
2. The Zonal Chief Engineer (AZ / UZ / JJZ ), AVVNL, Ajmer/Udaipur/JJN.
3. The Add. Chief Engineer (HQ/MM/Project/), AVVNL, Ajmer.
4. The Chief Accounts Officer (AB&MM/EA-CASH), AVVNL, Ajmer.
5. The Secretary (Admn.), AVVNL, Ajmer.
6. The Addl. Superintendent of Police (Vig.), AVVNL, Ajmer.
7. The Joint Director Personnel, AVVNL, Ajmer.
8. The Zonal Sr. Accounts Officer (AZ / UZ / JJZ ), AVVNL, Ajmer/Udaipur/JJN.
9. The Sr. Accounts Officer (CPC/MM/ Comml.), AVVNL, Ajmer.
10. The Superintending Engineer (Civil /Plan /MM /O&M /M&P /TW /RGGVY/ADC /ACC /vigilance), AVVNL, Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/Rajsamand/ Jhunjhunu/ Sikar/ Dungarpur/ Pratapgarh
11. The Superintending Engineer (IT) AVVNL Ajmer, with the request to upload it at Nigam's website.
12. The Company Secretary, AVVNL, Ajmer.
13. The Dy. Director of Personnel (HQ), AVVNL, Ajmer.
14. The Dy. Director of Personnel (AZ / UZ / JJZ ),AVVNL, Ajmer/Udaipur/ Jhunjhunu.
15. The Dy. Secretary (Pension), AVVNL, Ajmer
16. The Accounts Officer(O&M/A/cs/ EA/IA/ADC/ACC/REV./VIG./PEN.),AVVNL,Corporate office Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/ Rajsamand / Sikar /JJN/ Pratapgarh / Dungarpur.
17. The Asstt. Accounts Officer (Estt/OE&S) AVVNL, Ajmer.
18. The Personnel Officer (O&M), AVVNL, Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/Rajsamand/ Jhunjhunu/ Sikar/ Dungarpur/ Pratapgarh.
19. The Public Relation Officer, AVVNL, Ajmer.
20. The P.A. To Managing Director, AVVNL, Ajmer/Jaipur.
21. The P.A. To Director (Finance/Technical), AVVNL, Ajmer.



Asstt. Accounts Officer (Rule)