



JAIPUR VITRAN VITRAN NIGAM LIMITED

JPD/649

No. JPD/CMD/Dir.(Fin.)/(Rules)/F.111/D. 1102

Jaipur, Dt: 10.06.2010

ORDER

SUB:- General operating instructions for awarding the works on CLRC rate contract.

The system of getting the work done at CLRC rate contract in the field was developed with an objective to create/develop more and more contractors, who can carry-out the electrical works relating to Discoms in the field area. This work was started from registered contractors few years back. Now as the registration of contractors to carry out work at CLRC rate contract is increasing every year with a rapid rate, therefore, it has become essential that equal opportunities to each eligible registered contractor be given in a systematic way and transparent manner.

For this purpose, following instructions, are hereby issued, for strict compliance:-

- (1) The panel of registered contractors shall be maintained by **Circle Office in accordance with their actual date of registration.** The panel would maintained be as under:-
 - i) Contractors registered in Class E-1- Panel-1(P-1)
 - ii) Contractors registered in Class E-1 + E-2 - Panel-2(P-2)
 - iii) Contractors registered in Class E-1 + E-2 + E-3 - Panel-3(P-3)
 - iv) Contractors registered in Class E-1 + E-2 + E-3 & E-4-Panel-4(P-4)

- (2) Whenever any work is required to be carried-out through CLRC contractor, the field officers/XENs would send G-

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Pl. circulate to all concerned immediately.

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Schedule of the work based on the CLRC rates and indicating the quantity therein. The Circle S.E. will keep such proposals in order of their priority of receipt in the Circle S.E. office i.e. first come first serve basis. The requisition will be sent to S.E. Office preferably through fax/email receipt of which in S.E. Office will determine priority. However, confirmation copy is required to be sent as usual.

- (3) After examination of the G-Schedule of the work and estimates, the Technical Sanction and Administrative Sanction will be issued by the Circle S.E. Office first, thereafter only, offer shall be given to the eligible contractor as per their turn appearing in the Circle S.E. Office Register which will be in the order of registration i.e. oldest registered contractor will be at priority No.1 and so on. The Contractor in turn shall have to give the consent to execute the work on CLRC rates indicated in the G-Schedule without any conditional offer.
- (4) To execute the work in different Sub-divisions and Divisions the Circle S.E. shall select the contractors keeping in view the amount of G-Schedule as follows:-

S.N.	G-Schedule amount	Contractor to be chosen in order of registration from the list
1.	Upto Rs 5 lac at a time	Panel-4 (P-4)
2.	More than Rs 5 lac & upto Rs 10 lac at a time	Panel-3 (P-3)
3.	More than Rs 10 lac & upto Rs 20 lac at a time	Panel-2 (P-2)
4.	More than Rs 20 lac at a time	Panel-1 (P-1)

- (5) No Sub-divisional Officer would send the requests for work on CLRC rate contract along-with G-Schedule more than two times a week. If more than two requests are received in Circle Office, the Circle S.E. shall consider such requests against subsequent week(s) requirement.

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- (6) **Any new firm having registered itself for the first time in category E-4 (No direct registration in E-2 & E-3) then such contractors will be entitled to carry out the work of Rs 1 lac at a time and on successful and timely completion of assigned work, such firm(s) would be eligible to get the work upto full entitlement/ mentioned under category E-4.**
- (7) **If the contractor whose turn is due, but he does not give his consent then it shall be passed over till next time and the chance shall be given to next priority of enlisted contractor who agrees and so on.**
- (8) **The work of very emergent nature upto Rs 50,000/- can be awarded to any eligible registered contractor without observing priority, with prior permission of concerned Chief Engineer.**
- (9) **The record of receipt of proposal of work on CLRC rates in circle, to the eligible contractor is very important and to be adhered to, strictly under the signature of T.A. to S.E. and A.O. of the Circle. The A.O. while examining/considering the case will see that priority in the above set of procedure is strictly maintained and observed while choosing an eligible contractor for awarding contract.**
- (10) **The contractor who is giving slow progress, inspite of the notice(s) or has defaulted in execution of work already awarded will not be allowed to keep his turn till default is over come.**
- (11) **The Committee consisting of Circle S.E. and A.O. will quarterly review the progress of CLRC rate contract works in each Sub-division and Division on the basis of their performance. They will finalize the list of such contractors who will not be eligible to get the work in terms of para 10 in future because of their slow progress or default in awarded work.**

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Every quarter they will circulate such list of ineligible contractors in respect of every Sub-division and Division including intimation to the defaulting contractors.

The eligibility of such defaulting registered contractors would be debarred for a period of one year.

- (12) The above instructions shall be adhered to strictly and in its letter and spirit. These instructions will be effective w.e.f. 14th June, 2010 in all three distribution companies.


(R.G.GUPTA) 10/6/10

Chairman Discoms

Copy to the following for compliance:-

- (1) Managing Director, AVVNL, Ajmer
- (2) Managing Director, Jd.VVNL, Jodhpur
- (3) Director (Finance), AVVNL/Jd.VVNL, Ajmer/Jodhpur
- (4) Chief Engineer (O&M/Comml./MM), JPD _____
- (5) Dy. Chief Engineer (RE-Plan/IT-CRP), JPD, _____
- (6) Chief Accounts Officer (FM-W&M/ATR/IA), JPD _____
- (7) Superintending Engineer (), JPD, _____ (All).
- (8) Sr. Accounts Officer (), JPD, _____
- (9) Accounts Officer (), JPD, _____
- (10) P.A. to the Chairman and Managing Director, JPD, Jaipur.
- (11) P.A. to the Director (Finance/Technical), JPD, Jaipur.

Note: - The Circle S.Es(O&M) and other S.Es. will endorse these instructions to all concerned XENs/AENs under their circle through FAX for immediate compliance and shall ensure it. Any violation in implementation date and procedure, (if noticed), will attract disciplinary action.


Chairman Discoms

AVVNL-Rules-408

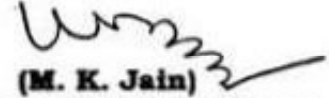
AJMER VIDYUT VITRAN NIGAM LIMITED
HATHI BHATA, CITY POWER HOUSE, AJMER-305001

No. AVVNL/CAO(Rev.)Sr. AO (Rules)/F. 9 /OO /D. ¹³⁵³ Dated 14.6.10

Copy submitted/forwarded to the following for information and necessary action:-

1. The Chief Engineer/Zonal Chief Engineer (), AVVNL, _____.
2. The Chief Accounts Officer (Accounts / IA), AVVNL, Ajmer.
3. The Superintending Engineer (Civil/Plan/MM/O&M/M&P/TW), AVVNL Ajmer /Bhilwara/ Nagaur/Udaipur/Chittorgarh/Banswara/Rajsamand /Jhunjhunu /Sikar with the request to circulate this order among division/Sub-division under his control.
4. The Sr. Accounts Officer (MM), AVVNL, Ajmer
5. The Accounts Officer (O&M/IA/EA.), AVVNL, Ajmer/ Bhilwara / Nagaur / Udaipur / Chittorgarh/ Banswara/Rajsamand/ Sikar/Jhunjhunu.
6. The P.A. To Managing Director, AVVNL, Ajmer/Jaipur.
7. The PA to Director (Technical), AVVNL, Ajmer.

By Order,


(M. K. Jain)

Chief Accounts Officer (Rev.)
AVVNL, Ajmer