

**AJMER DISTRICT WATER SUPPLY BOARD LIMITED**  
**HATHI BHATA, CITY POWER HOUSE, AJMER** (68)

No. AVVNL / CAO / Rules / F '1 (15) / D.1389

Ajmer, Dated: 29.11.2002

**ORDER - 48**

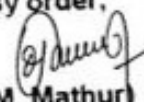
Sub: - Amendment in erstwhile RSEB Delegation  
of Powers to the officers.

The Board of Directors in its 25<sup>th</sup> meeting held on 31.10.2002 has accorded approval for insertion of word (Dy. Secretary A&P) in column No. 3 (To whom delegated) under the item No. 62 (A) (a), 63 (A), 63 (b), 63 (c), 64, 65, 66, 67 (c), 69(vii) of Delegation of powers to officers to execute the day to day work of the Corporate Office, as per Annexure "A".

Further the Board of Directors has also approved for insertion of new item under item No. 65 as follows :-

Item No.	Nature of Powers	To whom delegated	Extent of Delegation	Remarks
65 (A)	To award rate contract for printing & binding etc. after wide publicity.	FA & COA	Full Powers	-

By order,

  
(S.M. Mathur)

**CHIEF ACCOUNTS OFFICER**

Copy to the following for information & necessary action: -

1. The F.A. & Controller of Accounts, AVVNL, Ajmer.
2. The Chief Engineer (O&M), AVVNL, Ajmer.
3. The Dy. Chief Engineer ( ), AVVNL, Ajmer / Jhunjhunu/Udaipur.
4. The Superintending Engineer ( ), AVVNL, \_\_\_\_\_.
5. The Sr. Accounts Officer ( ), AVVNL, \_\_\_\_\_.
6. The Accounts Officer (O&M/IA), AVVNL, \_\_\_\_\_.
7. The Dy. Secretary (A&P -I/II), AVVNL, Ajmer.
8. The Officer on Special Duty, AVVNL, Jaipur.
9. The Company Secretary, AVVNL, Ajmer.
10. The Dy. Controller of Stores, AVVNL, Ajmer.
11. The Dy. Director Personnel, AVVNL, \_\_\_\_\_.
12. The Personnel Officer ( ), AVVNL, \_\_\_\_\_.
13. The Asstt. Accounts Officer (O.E. & S.), AVVNL, Ajmer.
14. The Public Relation Officer, AVVNL, Ajmer.
15. The PA to CMD, AVVNL, Ajmer.
16. The Nodal Officer, AVVNL, Ajmer.
17. Office Order file.

  
**CHIEF ACCOUNTS OFFICER**

AJMER VIDYUT VITRAN NIGAM LIMITED, AJMER

ANNEXURE-A

DELEGATION OF POWER

-1-

Item No.	Nature of Powers	To whom delegated	Extent of delegation	Remarks.
1	2	3	4	5
62(A)	To sanction repairs of Board's Vehicles including purchase of Spare parts for the same. <b>(a) Light vehicles.</b>	5. Dy. Secretary (A&P)	Full powers in respect of repair and purchases for Corporate office subject to Budget Provision.	
63(A)	To purchase paper, Stationery Articles / printed forms / registers etc. after call of tenders/quotations.	7. Dy. Secretary (A&P)	Full powers in respect of purchases for Corporate office subject to Budget provision.	
63 (B)	To purchase paper at Mill Rate.	3. Dy. Secretary (A&P)	Full powers in respect of purchases for Corporate office subject to Budget provision.	
63 (C)	To purchase the stationery articles from the firms holding rate contracts within / outside Rajasthan Outside the rate contracts on rate contract prices after obtaining quotation.	3. Dy. Secretary (A&P)	Full powers in respect of purchases for Corporate office subject to Budget provision.	
64.	To approve binding of registers, vouchers etc.	6. Dy. Secretary (A&P)	Full powers in respect of Corporate office subject to Budget provision.	

*gpr*

1	2	3	4	5
65.	To get forms/registers printed, perforated, punched and ruled for offices under them.	6. Dy. Secretary (A&P)	Full powers in respect of Corporate office subject to Budget provision.	
66.	Printing of rules, regulations, compilation of circulars, Budget, Annual Statement of Account & reports & other booklets etc.	3. Dy. Secretary (A&P)	Full powers subject to Budget provision.	
67.	(c) Purchase of Books & Periodicals for Corporate Office.	3. Dy. Secretary (A&P)	Full powers in respect of purchase for Corporate office subject to Budget provision.	
69(vii)	Purchase of Computer stationery, Floppy Disc, Discs, Control Cards. Memory upgradation cables, Hard discs, Magnetic Taps / Pens/Ribbons, Ink, Riffles, papers, Computer Books & Manual, Drawing sheets, holders etc. including photo copying & bindings.	4. Dy. Secretary (A&P)	Full powers in respect of purchase for Corporate office subject to Budget provision.	

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