

AJMER VIDYUT VITRAN NIGAM LIMITED
HATHI BHATA, CITY POWER HOUSE, AJMER

No. AVVNL/CAO/Rules/F. 1(37) / D. 2574 Ajmer, Dated. 25th March, 2004

ORDER-92

The Board of Director in its 51st meeting held on 9th March, 2004 has decided to grant the Extra -ordinary Leave (without pay) for the period minimum 2 (two) years and maximum 5 (five) years to the officers / employees of the Nigam on the lines of the order No. F, 1 (8) / Finance / Rules / 2002 Dated 22.05.2003 of the State Government, Rajasthan with the following terms & conditions:-

1. The Managing Director of the Nigam shall be the authority to sanction the Extra -ordinary Leave.
2. The facility of Extra -ordinary Leave (without pay) shall be allowed to the employees of CPF / GPF holders both.
3. The period of leave will be treated as "dies non" for the purpose of Pension but if the employee deposits the subscription of Pension during the leave period as per rules, the period of leave will be counted for the purpose of Pension. But this facility shall not be provided to CPF holders.
4. The maximum period of Extra -ordinary Leave (without pay) will be granted once in the whole service period after issue of this order. If any officer / official has availed the Extra -ordinary Leave (without pay) in past, for this purpose under erstwhile RSEE order No. RSEE / Sec. 3 / Admn. / Misc. / D. 539 dated 06.03.2000, the same may also be included for calculating the maximum period of leave i.e. 5 (five) years.
5. An officer equivalent to the rank of Superintending Engineer and above shall be permitted for private entrepreneurship/ employment on furnishing a certificate that Commercial employment / business proposed to be accepted does not relate, directly or indirectly, with the Power Sector Entities. However, this condition will not be applicable in respect of officers/ employees up to the rank of Executive Engineer or equivalent thereto.
6. During such leave period the officer / employee of the Nigam will be free to carryout his own business / work and to take employment of any other concern which will not be of Govt. of India, a Deptt. of any state Government, any Company, Corporation, Autonomous body, Co-operative Society and aided Institution of any State Government. During such leave he will not participate in Political activities. He will also mention his Local address in his leave application.
7. Such leave period will not be counted for earning / crediting of any kind of leave.
8. The installments of the sanctioned loans / advances will be paid regularly by the concerned officer / employee himself.
9. The following facilities will not be allowed to the officer / employee of the Nigam during such leave period:-

- (a) Medical Reimbursement facility
- (b) Nigam Telephone / Vehicle facility

10. During such leave period if an officer / employee resigns his appointment, he will be eligible to get preferential basis appointment in the Nigam.



11. During such leave period the service seniority of the officer / employee will not be effected & he will be entitled for the promotion on the proforma basis after return from such leave. His APR / ACN will be treated as GOOD during such leave period.
12. If the service of the officer / employee is less than 15 years for pensionary purposes he may tender his resignation during such leave period or on expiry of such leave period, for which no notice period will be required. If he does not resume his duty after expiry of such leave period, a Show Cause Notice will be issued to him by the appointing authority through Local News Papers & on his leave address treating his absence as resignation. On response from the officer / employee the same will be examined and if not responded, the decision regarding his termination will be taken accordingly.
13. The officer / employee who has completed the service period required for Voluntary Retirement, may apply for Voluntary Retirement and he will not be insisted for notice period required for Voluntary Retirement. If he does not resume his duty after issuing notice to him on expiry of his leave period it will be assumed that he has taken Voluntary Retirement.

By order,



(S.M. Mathur)
CHIEF ACCOUNTS OFFICER
AVVNL, AJMER

Copy to the following for information & necessary action: -

1. The Chief Engineer/Zonal Chief Engineer (O&M), AVVNL, _____
2. The F.A. & Controller of Accounts, AVVNL, Ajmer.
3. The Officer on Special Duty, AVVNL, Jaipur.
4. The Secretary (Admn.), AVVNL, Ajmer.
5. The Superintending Engineer (_____), AVVNL, _____
6. The Company Secretary, AVVNL, Ajmer.
7. The Dy. Secretary (A&P), AVVNL, Ajmer.
8. The Sr. Accounts Officer (_____), AVVNL, _____
9. The Dy. Controller of Stores, AVVNL, Ajmer.
10. The Dy. Director Personnel, AVVNL, _____
11. The Accounts Officer (_____), AVVNL, _____
12. The Personnel Officer (_____), AVVNL, _____
13. The Public Relation Officer, AVVNL, Ajmer.
14. The PA to MD, AVVNL, Ajmer.
15. The Nodal Officer, AVVNL, Ajmer.
16. Office Order file / Master file.



CHIEF ACCOUNTS OFFICER


**AJMER VIDYUT VITRAN NIGAM LIMITED
HATHI BHATA, CITY POWER HOUSE, AJMER**

No. AVVNL/CAC/Rules/S. 1(18)/D. 44

Ajmer, Dated 6th April, 2004


CORRIGENDUM

In partial modification of the order No. 93 circulated vide No. 1378 dated 26.03.2004, the reference of the meeting of the Board of Directors may be read 62nd dated 18.03.2004 instead of 51st meeting dated 09.03.2004.


 S.M. Mathur
 CHIEF ACCOUNTS OFFICER
 AVVNL, AJMER

Copy to the following for information & necessary action:-

1. The Chief Engineer/Zonal Chief Engineer (O&M), AVVNL, _____
2. The F.A. & Controller of Accounts, AVVNL, Ajmer.
3. The Officer on Special Duty, AVVNL, Jaipur.
4. The Secretary (Admin.), AVVNL, Ajmer.
5. The Superintending Engineer (_____), AVVNL, _____
6. The Company Secretary, AVVNL, Ajmer.
7. The Dy. Secretary (A&P), AVVNL, Ajmer.
8. The Sr. Accounts Officer (_____), AVVNL, _____
9. The Dy. Controller of Stores, AVVNL, Ajmer.
10. The Dy. Director Personnel, AVVNL, _____
11. The Accounts Officer (_____), AVVNL, _____
12. The Personnel Officer (_____), AVVNL, _____
13. The Public Relation Officer, AVVNL, Ajmer.
14. The PA to MD, AVVNL, Ajmer.
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 CHIEF ACCOUNTS OFFICER