



AJMER VIDYUT VITRAN NIGAM LIMITED

Corporate Identification Number (CIN)-U40109RJ2000SGC016482
Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004
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No. AVVNL/CAO(ERB)/AAO(ECR)/F.25/00/D. 3391

Dated 04.12.2020

CLARIFICATION

Sub:-Quarantine Leave for COVID-19.

The Nigam vide its order no. AVVNL/CAO(ERB)/AAO(ECR)/F.25/00/D-733 Dated 18.06.2020 (AVVNL-Rule-916) has adopted the provisions regarding Quarantine Leave. It has come to notice that some difficulties are arising in the field to sanction quarantine leave for COVID-19.

Accordingly, it is clarified that:-

- I. Quarantine leave is not admissible in the case of a Nigam employee who himself contracts an infectious disease. He/She will be granted leave according to the leave rules.
- II. Quarantine leave is admissible to a Nigam employee who has not completed regular service of three years and he/she is infected with COVID-19 or quarantined by medical authorities due to it.

This bears the approval of the Managing Director, AVVNL, Ajmer.

By Order,

Chief Accounts Officer (ERB)
AVVNL, Ajmer

Copy to the following for information and circulation in various offices under their jurisdiction and control:-

1. The Chief Controller of Accounts, AVVNL, Ajmer.
2. The Zonal Chief Engineer (AZ / UZ / JJZ), AVVNL, Ajmer/Udaipur/JJN.
3. The Chief Engineer (HQ/MM/Project), AVVNL, Ajmer.
4. The Chief Accounts Officer (ATP/ IA - MM), AVVNL, Ajmer.
5. The Secretary (Admn.), AVVNL, Ajmer.
6. The Joint Director Personnel, AVVNL, Ajmer.
7. The Zonal Sr. Accounts Officer (AZ / UZ / JJZ), AVVNL, Ajmer/Udaipur/JJN.
8. The Sr. Accounts Officer (ACC/CPC/MM/ Comml./Vigilance), AVVNL, Ajmer.
9. The Superintending Engineer (Civil /Plan /MM /O&M /M&P /TW /RGGVY/ADC /ACC /vigilance), AVVNL, Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/Rajsamand/ Jhunjhunu/ Sikar/ Dungarpur/ Pratapgarh
10. The Superintending Engineer (IT) AVVNL Ajmer, with the request to upload it at Nigam's website.
11. The Company Secretary, AVVNL/RRVNL, Ajmer/ Jaipur.
12. The Dy. Director of Personnel (HQ), AVVNL, Ajmer.

13. The Dy. Director of Personnel (AZ / UZ / JJZ), AVVNL, Ajmer/Udaipur/ Jhunjhunu.
14. The Dy. Secretary (Pension), AVVNL, Ajmer.
15. The Accounts Officer (O&M/ A/cs/ EA/IA/ADC/Pension), AVVNL, Corporate office Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/ Rajsamand / Sikar /JN/ Pratapgarh / Dungarpur.
16. The Assistant Secretary (Pension), AVVNL, Ajmer.
17. The Assistant Accounts Officer (Estt. /Rev.), AVVNL, Ajmer.
18. The Personnel Officer (O&M/CO), AVVNL, Ajmer/ Bhilwara/ Nagaur/ Udaipur/ Chittorgarh/ Banswara/Rajsamand/ Jhunjhunu/ Sikar/ Dungarpur/ Pratapgarh.
19. The Public Relation Officer, AVVNL, Ajmer.
20. The P.A. To Managing Director, AVVNL, Ajmer/Jaipur.
21. The P.A. To Director (Finance/Technical), AVVNL, Ajmer.

Asstt. Accounts Officer (Rules)