



RAJASTHAN

RAJYA VIDYUT PRASARAN NIGAM LIMITED

CIN:- U40109RJ2000SGC016485 (An ISO 9001:2015 Certified Company)
Registered Office: - Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur - 302005 Tele-Fax: - +91-141-2740455
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No: RVPN/AS(Estt.I)/F.5(5424)/D.1148

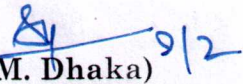
Jaipur, Dated:- 10.02.2021

- : C I R C U L A R : -

It has been observed that the Officers assign the additional charge to officers/officials from one location to another location under their jurisdiction without considering difference in the geographical location of both the offices. Resulting, the officers/officials who are holding the charge of additional post of another office are not carrying out the work of both the posts properly.

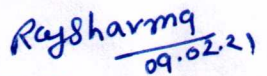
Therefore, it is enjoined upon all concerned while assigning the additional charge to officer/officials or recommending the name of officer/officials to the undersigned may look into the geographical location. Also concerned officers are hereby directed to ensure that additional charge cases are monitored regularly to avoid any discrepancies.

By order,


(H. M. Dhaka)
Secretary (Admn.)

Copy to the following for information and necessary action:-

1. CE/ACE (_____), RVPN, _____.
2. Chief Controller of Accounts, RVPN, Jaipur.
3. Chief Personnel Officer, RVPN, Jaipur.
4. Jt. Director (Corporate Affairs) cum CS, RVPN, Jaipur.
5. Joint Legal Remembrance, RVPN, Jaipur.
6. Superintending Engineer (_____), _____.
7. Controller of IA/CAO/Dy. CAO (_____), RVPN, Jaipur/_____.
8. PS to CMD/Director (Fin.)/TA to Director (Tech./Ope), RVPN, Jaipur.
9. Sr. AO (EA-Cash), RVPN, Jaipur.
10. JS/Dy. Secretary/JDP/DDP/PRO/ACP/AS (_____), RVPN, Jaipur.
11. Shri _____.
12. Office order/Personal File.


(R. K. Sharma)
Dy. Secretary (Estt.-I)