



**RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**  
[Corporate Identity Number (CIN)U40109RJ2000SGC016485]  
Regd. Office: Vidyut Bhawan, Janpath, Jaipur 302005  
Tele- Fax: +91-141-2740455, email ID ao.admn.store@rvpn.co.in website  
[www.rvpn.co.in](http://www.rvpn.co.in)

NO.RVPN/AO/Admn.Store/F. 34 Toner Cartridge/D.

158

Jaipur, dated

29/09/2020

M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SHORT TERM LIMITED TENDER NOTICE.**

Sealed quotations are invited from **authorized Dealers/Suppliers of HP India Sales Pvt. Ltd.** under Short Term Limited Tender Notice, for the supply of HP Make Toner Cartridge as per details, terms & conditions given in the quotation form enclosed herewith.

The sealed offer should reach this office up to 2.30 PM on 05.10.2020. Tenders will be opened on 05.10.2020 at 3.00 PM in the office of the Accounts Officer (Admn. & Store), RVPN, Jaipur (Room No. 215) in presence of the bidders who may choose to be present at the time of opening.

The sealed envelope should be addressed to this office & marked **“OFFER FOR SUPPLY OF HP MAKE TONER CARTRIDGE”**.

*Ashu Sr*  
29/9/2020  
(ASHA SHARMA)

ACCOUNTS OFFICER (Admn. & Store)  
RVPN, VIDYUT BHAWAN, JAIPUR.

Copy submitted / forwarded to the following for information and necessary action:-

1. The Superintending Engineer (MIS), RVPN, Jaipur for uploading the document on RVPN Website in Tender Section.
2. NOTICE BOARD.

*Ashu Sr*  
29/9/2020  
ACCOUNTS OFFICER (Admn. & Store)  
RVPN, VIDYUT BHAWAN, JAIPUR.

**QUOTATION FORM FOR PROCUREMENT / SUPPLY OF HP MAKE TONER  
CARTRIDGE.**

**1. Price Schedule:-**

S. NO.	ITEM	Cartridge No.	QTY. Nos.	Unit Rate.	Amount
1.	Supply of following HP make Toner cartridge				
(i)	HP CB436 AC Blk Contr LJ Toner Cartridge	CB436AC	1		
(ii)	HP 650A Blk Contract LJ Toner Cartridge	CE270AC	1		
(iii)	HP 650A Cyn Contract LJ Toner Cartridge	CE271AC	1		
(iv)	HP 650A Ylw Contract LJ Toner Cartridge	CE272AC	1		
(v)	HP 650A Mgn Contract LJ Toner Cartridge	CE273AC	1		
2	Total (1(i) to 1(v))				
3	GST @ _____ (if applicable)				
4	Grand Total including GST (Sr. 2+ Sr. 3)				
	Rupees (in words).....				

**OTHER TERMS & CONDITIONS.**

**2.0 SCOPE OF WORK:-**

**i) Supply:**

Supply of HP Make Toner Cartridge shall fulfil the technical/functional specification requirements. The bidder shall supply the Toner Cartridge as above mentioned cartridge number.

**3.0 PRICES:-** The quoted prices will be complete & firm for supply of cartridge. GST or any other govt. levy shall be applicable as per actual at the time of supply of subject matter.

**4.0 TERMS OF PAYMENT:**

(ii) 100% Payment shall be made after successful supply of original HP make Toner Cartridge to the satisfaction of consignee.

**5.0 DELIVERY PERIOD:**

(i) The supply & installation work of Toner Cartridge in the offices situated at Vidyut Bhawan, Jaipur will be completed within a period of 07 days from the date of receipt of order.

(ii) The time will be the essence of the contract and if the supply & installation is not completed within the specified delivery period as above or within any period of extension, if granted, penalty @ 0.5% per week or part thereof subject to maximum 10% of the value of the delayed supply material shall be recovered from the contractor.

**6.0 CONSIGNEE :-** Store incharge , AO (Admn-Store), RVPN, Jaipur

**7.0 GENERAL CONDITIONS:**

(i) The bidder shall provide GSTIN.

(ii) Each paper of the tender shall be signed by the bidder.

(iii) The Purchaser does not bind him to accept the lowest or any tender or any part thereof and shall not assign any reason for the rejection.

(iv) The purchaser reserves the right to cancel the tender at any stage without assigning reasons thereof.

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(v) The offered price should be valid for acceptance for 120 days from the date of opening of tender.

**(vi) Firm has to submit its authorization certificate of HP for the required genuine / original product of HP. In case, if it is found that the product and/or authorization certificate is Fake/Forge, disciplinary action may be taken against the firm.**

8.0 **CONTRACT AGREEMENT:**

For the due fulfilment of the contract, the contractor shall execute an agreement, in triplicate, in the prescribed form (to be obtained from the purchaser) on non-judicial stamp paper as per applicable rules of Govt. of Rajasthan. Such agreement shall be executed and signed by the competent authority of the contractor on each page with seal thereof. Such complete agreement form along with the contract documents shall be required to be submitted to the purchaser within a period of 02 days from the receipt of order duly signed on the each page.

9.0 **FURTHER CORRESPONDENCE:**


All correspondence pertaining to the contract in respect of any clarification required on the terms and conditions etc. should be addressed to the A.O. (Admn & Store), RVPNL, Jaipur-302005.

10.0 **DISPUTES:**

All disputes, difference, questions, whatsoever arising between the RRVPNL and Contractor upon or in relation to or in connection with the contract shall be deemed to have arisen at JAIPUR (RAJASTHAN) only and no courts other than courts in Jaipur shall have jurisdiction to entertain the same.

11.0 No Bid Security shall be taken. Performance Security @ 2.5% of the order amount has to be deposited by the firm as per RTPP Act/Rule within 03 days to the St. A.O. (EA-Cash), RVPN, Jaipur.

12.0 All other rules & provisions of RTPP Act & Rules shall be applicable.

  
(ASHA SHARMA) 29/9/2020

ACCOUNTS OFFICER (Admn. & Store)  
RVPN, VIDYUT BHAWAN, JAIPUR.

1. We accept all the terms & conditions mentioned above.
2. The quoted rates are complete & firm, FOR destination.
3. GST shall be applicable as per rules prevailing at the time of execution of contract.

Signature of Contractor

Name

Address

Mobile No.