



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED
(An ISO 9001: 2008 Certified Company)

OFFICE OF THE SUPERINTENDING ENGINEER (METER, PROTECTION, TESTING & SAFETY)
CHAMBAL GSS PREMISES, HAWA SARAK, JAIPUR- 302019

Tel. No. 0141-2296755 Fax No. 0141-2296755 Email – se.prot.jpr@rvpn.co.in

BID SPECIFICATIONS FOR AWARD OF CONTRACTS
FOR HIRING OF INSPECTION VEHICLES AGAINST TN-7 to 12

BID DOCUMENTS FOR TN-7 TO 12 (2019-20)

1. COST OF BID DOCUMENTS :- Rs. 1000+180(GST)
2. BID SECURITY:- Rs3600/-
3. PERIOD OF SALE OF BID :- From 13/06/2019 to 27/06/2019(1.00 pm)
4. LAST DATE OF SUBMISSION OF BID:- 27/06/2019 upto 3.00 pm
5. DATE OF OPENING OF BID:- 27/06/2019 at 4.00pm

SE(MPT&S)
RVPN,JAIPUR

ANNEXURE-A

FOR PUBLICATION ON WEBSITE ONLY



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No.RVPN/SE(MPT&S)/TENDER/D 73

DATE 13/06/19

NOTICE INVITING OPEN BID AGAINST TN- 7 TO 12 / 2019-20

Sealed Bids are hereby invited from qualified bidders / service providers / vehicle owners for providing services of inspection vehicles during 2019-20. Bids are to be submitted in sealed envelopes (offline format) in the office of Superintending Engineer (MPT&S), RVPN, Jaipur within the date upto 27/06/2019(3.00pm) The Bid documents / specifications are also available for viewing at <http://sppp.rajasthan.gov.in> & www.rvpn.co.in

S. No.	BID No.	Name of work	Estimated Cost of Work (Rs.)	Cost of Bid Documents (Rs.)	Bid Security (Rs.)
1.	TN-7	Hiring of Vehicle for SE (MPT&S), RVPN, Jaipur	1.8 Lac	1000.00 + 180 (GST)	3600.00
2.	TN-8	Hiring of Vehicle for XEN (MPT&S), RVPN, Alwar	1.8 Lac	1000.00 + 180 (GST)	3600.00
3.	TN-9	Hiring of Vehicle for AEN -III (MPT&S), RVPN, Jaipur	1.8 Lac	1000.00 + 180 (GST)	3600.00
4.	TN-10	Hiring of Vehicle for AEN -II (MPT&S), RVPN, Alwar	1.8 Lac	1000.00 + 180 (GST)	3600.00
5.	TN-11	Hiring of Vehicle for AEN -III (MPT&S), RVPN, Bhiwadi	1.8 Lac	1000.00 + 180 (GST)	3600.00
6.	TN-12	Hiring of Vehicle for AEN (MPT&S), RVPN, Bharatpur	1.8 Lac	1000.00 + 180 (GST)	3600.00



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SECTION - I

INSTRUCTIONS TO BIDDERS

1.01 INTRODUCTION:

The bidder, in his own interest, is requested to read very carefully these instructions and the terms and conditions as incorporated here in the tender specification before filling the bid form. If he has any doubt as to the meaning of this specification or any portion thereof, he shall, before submitting the bid, refer the same to this office in writing before the specified date of opening of the bid so that such doubts may be clarified. Submission of the bid shall be deemed to be the conclusive proof of the fact that the bidder has acquainted himself and is in agreement with all the instructions, terms and conditions governing the specification, unless otherwise specifically indicated / commented by him in his bid.

1.02 FILLING OF BIDS:

- a) The bids shall be submitted in sealed envelope and all blanks in the bid and the schedule to the specification shall be duly filled in. The completed forms and schedule(s) shall be considered as part of the contract documents in the case of successful bidder (s).
- b) No alteration should be made to the form of the bid specification and schedules. The bidder must comply entirely with specification. Alternative proposals, if any, shall be clearly stated in the covering letter and shall accompany each copy of the bid.
- c) The bid and all accompanying documents shall be in Hindi / English Language and shall be signed by a responsible and authorized person. The name, designation and authority of the signatory shall be stated in the bid.
- d) Bid should be filled in only with ink or typed. No bid filled in by pencil or otherwise shall be considered.
- e) All additions, alterations, and over writings in the bid must be clearly initialed by the Signatory to the bid.
- f) The bidder must quote the prices strictly in the manner as indicated herein, failing which bid is liable for rejection. The rates / prices shall be entered in words as well as in figures. These must not contain any additions, alterations, over writings, cuttings or corrections and any other marking which leave any room for doubt.
- g) The NIGAM will not be responsible to accept any cost involved in the preparation or submission of bids.
- h) Bids and accompanying documents / correspondence shall be addressed to Superintending Engineer (MPT&S), RVPN, Jaipur at the address given above.
- i) The bidder should sign the bid form at each page at the end.
- j) Telegraphic quotation or quotations sent by fax or email will not be considered.

1.03 QUALIFYING REQUIREMENT:

The bidder who own one or more vehicle with all prescribed documents can participate in the bidding process. Following documents will be enclosed with the bid offer.

1. Registration certificate of the vehicle.(Vehicle shall not be more than five year old)
2. Insurance policy of the vehicle.
3. Pollution under control certificate (in case of vehicles older than one year).
4. Taxi Permit issued by RTO.
5. Receipt of Tax deposited with RTO/DTO.
6. Valid driving license for driving commercial vehicle.
7. Copy of Proof of deposit of Bid Security & Bid document cost.
8. PAN Card.

1.04 TERMS & CONDITIONS:

1. All type of Liabilities of the Vehicle including Legal/Maintenance or repairing charges CPF/EPF/ESI/Accidental Liabilities of Third Party Passenger etc. will be vehicle owner.
2. All taxes except toll tax shall be borne by vehicle owner.
3. All legal deductions (if applicable), such as income tax (TDS) shall be made as per law/rules applicable at the time of payment.
4. The owner shall submit photo copy of valid Registration, Fitness, Insurance, Pollution control certificate etc. and shall ensure timely renewals.
5. Vehicle can be taken on any type of Roads/ ways deemed proper by the user.
6. Particulars of Driver should be given by Owner of Vehicle and Driver must be well dressed, Well behave and he should not smoke/drink, while on duty and vehicle shall be maintained in clean, good and perfect condition.
7. Diesel will be provided by RVPN on average of 12 KM/liter in case of Bolero,Jeep/Major/Thar/Toofan Trax,15Km/Liter in case of car and Lubricant one litre oil for every 1000 Kms. run of vehicle.
8. Owner shall be provided substitute in case of outage/out of road of the Vehicle otherwise vehicle shall be hired from market by RVPN at the available rates and same shall be deducted from Owner's bill.
9. Performance security on the basis of annual expenditure on hiring of vehicle @ 2% on the contract value shall be deposited by you as per RTPP Rules-2013.
10. In case, due to any reason, vehicle is not provided for Seven continuous days, the Contract shall be terminated. The undersigned have also reserve the rights of Termination of Contract at any time with 7 days notice.
11. Payment:- 100% payment of Hire charges after Statutory deduction (Applicable from time to time, if any) shall be made to the Owner of the Vehicle by the Accounts Officer (T&C)Jaipur City/Alwar RVPN, Jaipur/Alwar payable at Jaipur/Alwar / Bharatpur through A/c Payee Cheque or RTGS after submission of bill to concerned office by you and verification of the same by concerned office.
12. An agreement shall be signed between the procuring entity and taxi vehicle provider on non judicial stamp worth Rs.500/- within 15 days. The stamp duty shall be borne by the vehicle provider.

1.05 BID SECURITY:

- (a) The bidder shall have to furnish prescribed Bid Security amounting to Rs. 3600.00 either in cash or by DD/Banker's cheque payable in the name of Accounts Officer (T&C)Jaipur City RVPN, Jaipur payable at Jaipur.

- (b) Any bid not accompanied by a copy of receipt / acknowledgement for cost of Bid Specification and bid security shall be rejected and the bid will not be opened.
- (c) The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and execution of contractual formalities by the successful bidder. In case of the successful bidder, the amount of bid security may be adjusted in arriving at the amount of the Performance Security, or refunded if the successful bidder furnishes the full amount of performance security.
- (d) Request for adjustments/ proposal for acceptance of bid security, if any, already lying with the NIGAM in connection with some other bids/ orders shall not be entertained.
- (e) No interest shall be payable on such deposits.
- (f) The purchaser reserves the right to forfeit bid security or part thereof in circumstance, which according to him indicate that the bidder is not earnest in accepting any order placed under the specification or not executing the work as per terms & conditions of the contract as well as directions of the in-charge of work.

1.06 DOCUMENTS TO BE ENCLOSED WITH THE BID:

The bid shall be accompanied with the following schedules, documents and the fact of their having been enclosed shall be indicated on the top of envelope cover of the bid. The bid not accompanied by any or all of the following schedules / documents or accompanied by incomplete schedules is liable for rejection.

1. Registration certificate of the vehicle.
2. Insurance policy of the vehicle.
3. Pollution under control certificate (in case of vehicles older than one year).
4. Taxi Permit issued by RTO.
5. Receipt of Tax deposited with RTO/DTO.
6. Valid driving license for driving vehicle.
7. Copy of Proof of deposit of Bid Security & Bid document cost.
8. PAN Card.

1.07 PREPARATION & SUBMISSION OF BIDS: RECEIPT AND OPENING OF BIDS:

The complete set of bid documents and copy of all the documents mentioned in clause No. 1.06 duly signed on each page shall be placed in envelope which will be superscripted "Bid for hiring of vehicle against TN-.....". This envelope duly sealed/gum pasted will be delivered in the office of Superintending Engineer (MPT&S), RVPN Jaipur up to the time limit specified in the Notice inviting bids.

1.08 VALIDITY OF OFFERS :

Bid offer shall be valid for a minimum period of 120 days after the date of opening of Bid. Bids mentioning a shorter validity period than specified are likely to be rejected / ignored.

1.09 PRICES:

Bidder must quote their complete & firm rate for the entire scope of work given in the bidding documents. The quoted prices will be complete & firm inclusive of all type of taxes & duties subject to no variation till completion of the contract except GST which will be paid extra as per rules prevailing during contract period. If the bidder will claim GST, registration certificate will have to be submitted by the bidder.

1.10 COMPLETION PERIOD.

- a) The contract period of proposed hiring contract will be **Nine months** from the date of order to be placed after finalization of the bid process. Depending upon the performance of the contractor, and if deemed necessary by the Nigam, the contract may be mutually extended up to a further period of **three months** on same rate & terms and conditions of the contract. In case the service / work not found satisfactory, contract may be cancelled at any stage after serving a 15 days' notice to the contractor.
- b) In case of any accident / breakdown condition of the vehicle or any other reason for providing better services of the vehicle, the contractor will have to replace / change the vehicle during currency of the contract otherwise vehicle shall be hired from market by RVPN at the available rates and same shall be deducted from owner's bill.

1.11 AMENDMENT IN SPECIFICATIONS:

The Superintending Engineer (MPT&S), RVPN, Jaipur may revise or amend the specification and timings prior to the date notified for opening of the Bids. Such revision or amendment, if any will be communicated to all the Bidders through corrigendum(s) on <http://sppp.rajasthan.gov.in> & www.rvpn.co.in as amendment or addenda to this invitation of the Bid.

The amendment (if any) will be notified on web for all prospective Bidders who have received the Bid documents and it shall be binding on them. Bidders are required to immediately download any such amendment. It will be assumed that the information contained therein has been taken into account by the Bidder in its Bid.

In order to provide prospective Bidders reasonable time to take the amendment into account, in preparing their Bid, the Nigam may, at its discretion, extend the deadline for the submission of Bids, in which case, the Nigam will notify all Bidders on web of the extended deadline, for submission of Bids.

1.12 GENERAL:

- (a) The cost of specification once deposited will not be refunded under any circumstances.
- (b) The contractor shall treat the details of the specification and other Bid documents as private and confidential and they shall not be reproduced without the written authorization of the NIGAM.
- (c) The NIGAM does not bind himself to accept the lowest or any Bid or any part of the Bid and shall not assign any reason(s) for the rejection of any Bid or a part thereof.
- (d) The fact of submission of Bid to the NIGAM shall be deemed to constitute an agreement between the Bidder and NIGAM whereby such Bid shall remain open for acceptance by the NIGAM and Bidder shall not have option to withdraw his offer, impair or derogate the same. If the Bidder be notified during the period of validity of Bid that his Bid is accepted by the NIGAM, he shall be bound by the terms of agreement constituted by his Bid and such acceptance thereof by the NIGAM, until formal contract of the same Bid has been executed between him and the NIGAM, in replacement of such agreement.
- (e) The successful Bidder shall have to execute the contract documents/agreement for the proper fulfillment of the contract. The expenses of contract agreement shall be borne by the contractor and the NIGAM shall be furnished such an executed stamped agreement free of charge. If the contractor fails to execute the contract agreement within 15 days of receipt of the work order,

order may be cancelled and Bid security will be forfeited. RVPN may also debar such defaulter contractor from participation in future tenders in RVPN.

1.13 Any action on the part of the Bidder to revise the rates/price at his own interest after the opening of the Bid may result in rejection of the Bid and also debar him from submission of Bids to the NIGAM at least for Ten months.

1.14 NEGOTIATIONS:

- (1) Except in case of procurement by method of single source procurement or procurement by competitive negotiations, to the extent possible, no negotiations shall be conducted after the pre-bid stage. All clarifications needed to be sought shall be sought in the pre-bid stage itself.
- (2) Negotiations shall, however, be undertaken only with the lowest or most advantageous bidder under the following circumstances-
 - (a) when ring prices have been quoted by the bidders for the subject matter of procurement; or
 - (b) when the rates quoted vary considerably and considered much higher than the prevailing market rates.
- (3) The bid evaluation committee shall have full powers to undertake negotiations.
- (4) The lowest or most advantageous bidder shall be informed in writing either through messenger or by registered letter and email (if available). A minimum time of seven days shall be given for calling negotiations. In case of urgency the bid evaluation committee may reduce the time, provided the lowest or most advantageous bidder has received the intimation and consented to regarding holding of negotiations.
- (5) Negotiations shall not make the original offer made by the bidder inoperative. The bid evaluation committee shall have option to consider the original offer in case the bidder decides to increase rates originally quoted or imposes any new terms or conditions.
- (6) In case of non-satisfactory achievement of rates from lowest or most advantageous bidder, the bid evaluation committee may choose to make a written counter offer to the lowest or most advantageous bidder and if this is not accepted by him, the committee may decide to reject and re-invite bids or to make the same counter-offer first to the second lowest or most advantageous bidder, then to the third lowest or most advantageous bidder and so on in the order of their initial standing and work / supply order be awarded to the bidder who accepts the counter-offer. This procedure should be used in exceptional cases only.
- (7) In case the rates even after the negotiations are considered very high, fresh bids shall be invited.

1.15 TRANSPARENCY IN PUBLIC PROCUREMENT:

The Government of Rajasthan has enacted the Rajasthan Transparency in Public Procurement Act, 2012 and Rajasthan Transparency in Public Procurement Rules, 2013 w.e.f 26.01.2013. This procurement process is abided by the processes and procedures of the aforesaid Act & Rule. In case the any clause (s), term (s) & condition (s) in this bidder document differ in its interpretation and context from it the later (i.e. GOR Act and Rule as mentioned above) shall prevail.

1.16 OWNER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Owner reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Owner's action.

SCHEDULE OF PRICES

TN-

The Superintending Engineer (MPT&S)
RVPN, Jaipur.

Sub:- Offer for providing services of Inspection vehicle /SWIFT DEZIRE/ETIOS/
INDIGO ECS / BOLERO/JEEP) on hire with driver but without POL for Nine
months period.

We are pleased to quote our rates herein for providing services of inspection vehicle as per
terms & conditions mentioned in the tender specification TN-.....

S. No	Particulars	Qty. of vehicle	No. of days to be hired.	Rate per day (24 Hrs) Rs	Total Amount For 275 days in Rs
1	<p>Providing Inspection vehicle Swift Dzire/ Etios/ Indigo ECS & equivalent with the cubic capacity of at least 1200cc, Diesel version, with AC with Driver and R&M for 24 Hrs (24 x 7 basis) for a period of Nine months:- Name of officer In-charge:- Superintending Engineer (MPT&S), RVPN, Jaipur</p> <p>Providing Inspection vehicle (Bolero / Jeep) with Driver for 24 Hrs (24 x 7 basis) for a period of Nine months:- Name of officer In-charge:- Executive Engineer (MPT&S), RVPN, Alwar</p> <p>Assistant Engineer -III (MPT&S) RVPN,Jaipur .</p> <p>Assistant Engineer -II (MPT&S) RVPN,Alwar .</p> <p>Assistant Engineer -III (MPT&S) RVPN,Bhiwadi.</p> <p>Assistant Engineer (MPT&S) RVPN,Bharatpur</p>	1 No.	275 days		
TOTAL					

Total amount quoted in words _____

1. All the terms & conditions of the bidding documents attached herewith are accepted.
2. The contract period may vary and shall be final as per order to be placed.

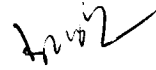
Date:-
Place:-

Authorized Signatory/ Contractor
with name & Address

IMPORTANT DATES:

BID NO.	Date of publish on website.	Start date for purchase of bid documents.	End date for submission of bids	Date of opening of bids.
7 TO 12	13.06.2019	13.06.2019	27.06.2019 (up to 03.00 PM)	27.06.2019 (04.00 PM)

Copy of the specification (Non Transferable) can be purchased from this office by remitting the cost of specification (Non Refundable) specified as above either by cash or Crossed Demand Draft in favour of the Accounts Officer (T&C) Jaipur City, RVPN, Jaipur. Purchase of Specification is essential for Bidders for submission of Bids. This office reserves the right to cancel the bid at any time without assigning any reason thereof. All future information related with the bid(s) will only be published on the above cited websites only. Prospective bidders are requested to visit the websites frequently & keep update themselves.



(KAMAL SINGH)
SUPERINTENDING ENGINEER (MPT&S)
RVPN, JAIPUR.