



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED
[Corporate Identity Number (CIN): U40109RJ2000SGC016485]
Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005.
Telephone: +91-141-2740844 ; Fax +91-141-2740455
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No.:RVPN/DS/GAD/20-21/F.S-350/ General /D. 605 Jaipur, Date: 18/12/2020

ORDER

It has been come to notice that office procedure regarding "Attendance Register" is not being followed as per rules at Nigam's offices/ GSSs.

Hence, all the Head of Offices / Controlling Officers are directed to make strict compliance of office procedure regarding "Attendance Register".

By Order,

Shyam Singh
(Shyam Singh)

Secretary (Admn.)

Copy to the following for information and necessary action:-

1. The Zonal Chief Engineer (T&C), RVPN, Jaipur/Ajmer/Jodhpur.
2. The Chief Engineer (Civil/Comm./MPT&S), RVPN, Jaipur/Ajmer/Jodhpur.
3. The Chief Engineer (PPD/NPP&RA/IT/LD/Proc./Cont.), RVPN, Jaipur.
4. The Chief Controller of Accounts, RVPN, Jaipur.

Rajsharma
(R.K.Sharma) 18-12-20

Dy. Secretary (GAD)