



प्रभास्मि शशिसूर्ययोः

## Jaipur Vidyut Vitran Nigam Limited

**CIN:U40109RJ2000SGC016486**

Shed No. 02, Old Power House, Banipark, Jaipur-302016

Website: [www.energy.rajasthan.gov.in/jvvn1](http://www.energy.rajasthan.gov.in/jvvn1)

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No.JPD/Sr.AO(Billig)/Rev./F.683/D. 563

Jaipur, dated : 29/9/2020

**M/s BCITS,  
G-19, 20, Metro Polis Tower,  
Purani Chungi, Ajmer Road,  
Jaipur.**

### **Sub.-: Check points/validation during bill correction process.**

With reference to above cited subject, it is observed that in case of Spot Billing of consumers, there is a verification process being followed by the concerned, but in case of bill correction of consumers, there is no verification process in the system, wherein due to incorrect data feeding or other invalid reasons, the cases of energy bills being generated of wrong/incorrect amount are increasing. Further, such poor bill correction processing leads to incorrect bills being repeatedly delivered to consumers thereby causing unrest among them and also adversely affecting Nigam's image.

Therefore, you are hereby directed to issue following check points in the Bill Correction Process as well as bill generated through other modes at sub division level and also no message shall be given on consumer's registered mobile no. before the issuance of final energy bill by Nigam:-

1. For LT Consumers (up to 18.65 KW/25 HP):- The bill to be generated/corrected shall transfer into Exception Report in the following cases:-
  - i. If the Bill amount is more than Rs.10 lacs or
  - ii. If the Consumption units for the billing month is more than 1,00,000 units and/or
  - iii. If the Consumption units for the billing month exceeds 4 times of average monthly consumption units with minimum criteria of 1000 consumption units per month.
2. For MIP Consumers (Above 18.65 KW/25 HP):- The bill to be generated/corrected shall transfer into Exception Report in the following cases:-
  - i. If the Bill amount is more than Rs.30 lacs or
  - ii. If the Consumption units for the billing month is more than 5,00,000 units or
  - iii. If the Demand for the billing month exceeds 200% of opted demand and/or
  - iv. If the Consumption units for the billing month exceeds 4 times of average monthly consumption units with minimum criteria of 5000 consumption units per month.

Further, you are also directed to ensure to generate exception report of such cases under 'Post Audit' where the concerned ARO/AEN will ensure to verify billing data carefully and generate correct bill accordingly.

  
**(Khem Chandra)**  
**Sr. Accounts Officer (Billing)**

Copy to the following for information and necessary action:-

1. The Zonal Chief Engineer (O&M-JZ/KZ/BZ), JVVNL, Jaipur/Kota/Bharatpur.
2. The Chief Accounts Officer (.....), JVVNL, Jaipur.
3. The Superintending Engineer (.....), JVVNL, .....
4. TA to Managing Director, JVVNL, Jaipur.
5. The Sr. Accounts Officer (O&M-JZ/KZ/BZ), JVVNL, Jaipur/Kota/Bharatpur.
6. The Sr. /Accounts Officer (.....), JVVNL, .....
7. The Assistant Accounts Officer (Rev), JVVNL, Jaipur.
8. The PA to Director (Finance), JVVNL, Jaipur.

  
**Sr. Accounts Officer (Billing)**