



# Jaipur Vidyut Vitran Nigam Limited

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Janpath, Jaipur 302005

Telefax: 0141-2747039 Website: www.jaipurdisc.com

E-Mail: [enquiry@jvn.com](mailto:enquiry@jvn.com)

No. JPD/CAO(R&B)/Rev./P. MBC /D - 1014

Jaipur, dated: 07.09.2017

## ORDER

**Sub.: Capturing of meter readings, bill generation and distribution by the out-sourced billing agencies**

On the subject, it is to recall that necessary directions have been issued in the past for in-house capturing of meter readings and distribution of energy bills i.e. readings not to be captured as well as energy bills not to be distributed to the consumers by the out-sourced billing agencies. For this in most of the feeders, Feeders In-Charge have been deployed and they have been capturing the meter readings vis-a-vis distributing the energy bills besides other various activities assigned to them.

However, it has been observed that in some of sub-divisions activities relating to capturing of meter reading and distribution of energy bills are still being carried out by the personnel of billing agency. Hence, the undersigned is directed to intimate that capturing of meter reading and distribution of energy bills by the personnel of the out-sourced billing agency be discontinued **w.e.f. 1<sup>st</sup> October 2017** and meanwhile necessary in-house arrangements for the same shall be made.

In addition to above, the undersigned has also been directed to intimate that from **October 1<sup>st</sup> 2017** capturing of meter reading without photo of meter dial only be made and in no case photo of the meter dial be generated/captured.

Compliance of the above directions be ensured.

(A.K. Joshi)

CAO (Rev. & Billing)

Copy to the following for information and necessary action:

1. The Director (Fin./Tech.) JPD Jaipur.
2. The Zonal Chief Engineer (-----Zone)  
Jaipur Discom-----
3. The Chief Engineer (HQ) Jaipur Discom Jaipur.
4. The Chief Accounts Officer ( )JPD Jaipur.
5. The Superintending Engineer ( )JPD-----
6. TA-I to Hon'ble MD Jaipur Discom Jaipur.
7. The Sr.AO/AO/AAO ( )Jaipur Discom-----

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Chief Accounts Officer(R&B)