



JAIPUR VIDYUT VITRAN NIGAM LIMITED

(A Government of Rajasthan Undertaking)

[Chief Accounts Officer (FM-W&M)]



Regd. office: VidyutBhawan, Janpath, Jyoti Nagar, Jaipur-302005

Tel: 0141-2740381 Ext. 1433, Fax: 0141-2747039

Website: www.energy.rajasthan.gov.in/jvvn1, E-mail: aoec@jvvn1.org

NIB No. CAO (FM-W&M)/AO(EC)/TN-1/2020

BID DOCUMENTS FOR HIRING OF UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR AGAINST BID NOTICE NO. CAO (FM-W&M)/AO (EC)/TN-1/2020.

SPECIFICATION OF TENDER NO.01/2020 DUE ON 04.02.2021 FOR HIRING OF UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR ON CONTRACT BASES FOR 2 YEARS.

S. No.	Particulars	Number Of Peons/Class-IV	Contract Duration	Estimated Total Cost (In Rs.)
1	Requirement of Unskilled Persons on Contract Bases	7 Nos.	2 years	15,00,000/-

Last date and time for bid submission	03.02.2021 at 4.00 PM
Date and time of opening of "Techno Commercial" bid	04.02.2021 at 3:00 PM
Bid security to be deposited	In lieu of Bid security, bidders are required to furnish Form of Bid Securing Declaration(Appendix-A) on Rajasthan Non-judicial Stamp Paper of Rs. 50/-(excluding surcharge on Stamp Paper, as per rules)
Cost of the specification	Rs.2,950.00(non refundable)**
Tender processing fee	Rs.1,180.00(non refundable)
Validity	120 days from the next date of opening of bid

Note- The date of opening of financial bid will be intimated afterwards to the bidders who will qualify in the "Techno commercial" bid evaluation.

****As per notification SO 165 issued by Fin. Dep. Dt. 19.11.2015 on reference to RTPP rule, "clause 8(A)" bidding document shall be provided to MSME at 50% of prescribed cost.**

NOTE: The bidders, in their own interest are requested to read very carefully Section-I (Instruction to Bidders), Section-II (General Condition of Contract) before filling the bid. The Bid documents be downloaded from website <http://eproc.rajasthan.gov.in>. No hard copy of the bidding documents will be provided to the bidders through this office. In case of any discrepancy found in the bidding documents downloaded from the website and appended with the bid (as a bid document) and the original copy of such document available in the office of Chief Accounts Officer (FM-W&M), Jaipur Discom, Jaipur then the copy available with Chief Accounts Officer (FM-W&M), Jaipur Discom, Jaipur will be considered as final document for all purposes. The cost of Bid document as published in NIT shall be furnished along with downloaded bid document in the manner prescribed in bid document.

TENDER APPLICATION FORM

Tender No.:- TN-01/2020

Name of Work:-HIRING OF 7 UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR

1.	Firm's Name	:	
2.	Firm's Address	:	
3.	Contact Person	:	
4.	Mobile Number	:	
5.	Email ID	:	
6.	GST No.	:	
7.	Total Amount Deposited (in RS) (tender cost with GST +EMD+ tender processing fee)	:	

(Sealed and Signed by Bidders)

INDEX

		(For e- tendering)
Section-I	Instructions to Bidders	
Section-II	General Conditions of Tender	
Section -III	Additional Terms and Conditions applicable to Tender	
Section -IV	General Conditions of Contract	
Annexure-A	Compliance with the code of integrity and no conflict of interest	
Annexure-B	Declaration by the Bidder	
Annexure-C	Grievance Redressal during Procurement Procedure	
Annexure-D	Additional Condition	
Schedule-I	Scope of Work	
Schedule-II	Technical and Commercial details	
Schedule-III	SCHEDULE OF DEVIATIONS	
Schedule-IV	Pre Qualification Requirement	
Schedule-V	List of Past Work	
Schedule-VI	General part about the Bid in Brief	
Schedule-VII	Tender condition acceptance letter	
Schedule-VIII	General Particulars about the bid in brief	
Appendix-A	Form of Bid Securing Declaration	
Appendix-B	Bid Security Amount detail	
Appendix-C	Details of Banker for RTGS	

SECTION-I: - INSTRUCTIONS TO BIDDERS

1. Before submission of the tender, the tenderers are requested to have themselves fully conversant with the technical specification, nature of work and general conditions of contract etc., so that no ambiguity arise at a later date in this respect.
2. Only such firms need to submit tender who are themselves capable of carrying out the work and can produce satisfactory evidence that they have necessary experience and required manpower etc. for handling such jobs.
3. The Nigam reserves the right to revise or amend the tender documents prior to the date notified for opening of the tenders & also reserves right to postpone the date for presentation and opening of tender without assigning any reason.
4. If tenderer deliberately gives wrong information his tender is liable to rejection at any stage.
5. Not more than one tender for a work will be submitted by one contractor or one firm of contractor.
6. The Nigam shall not be liable for expenses incurred by the tenderer in the preparation of the tender whether this tender is accepted or not.
7. Tender documents will be made available on e-Tendering portal [eproc.rajasthan.gov.in/nicgep/app](http://www.eproc.rajasthan.gov.in/nicgep/app). The bidders, in their own interest are requested to read very carefully the tender document before submitting the bid only through online on website <http://www.eproc.rajasthan.gov.in/nicgep/app>. The bidders can download bid documents and submit their bids upto 4.00 p.m. one day prior to schedule date of opening of respective bid mentioned above.
8. Tender will be accepted online only and not later than time and dates specified. Physical submission of bids is not allowed.
9. Eligible bidders should submit their bid well in advance instead of waiting till last date. JVVNL will not be responsible for non-submission of Bid due to any website related problems.
10. The Tender process fee **Rs.1,180/-(Non Refundable)** to be paid by **Demand Draft/Banker's Cheque** in favour of MD,RISL, Jaipur and it should be deposited in the office of Accounts Officer(Estt. Cont.), JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 till 4.00 PM upto one WORKING day prior to schedule date of opening of respective bid. The Copy of receipt of such deposit should be uploaded on E-Portal also.
11. The cost of tender specification **Rs. 2950/-(Non refundable)** to be paid by Demand Draft/Banker's Cheque in favour of AO(Cash), JVVNL, Jaipur (payable at Jaipur) and be deposited in the office of the Accounts Officer (Cash), JVVNL, Shed 1, Old Power House Premises, Near Ram Mandir, Banipark,Jaipur-302006 till 4.00 PM upto one WORKING day prior to schedule date of opening of respective bid. The Copy of receipt of such deposit should be deposited in the office of Accounts Officer (Estt. Cont.) JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 and same receipt should be uploaded on E-Portal also.
12. In lieu of Bid security, bidders are required to furnish Form of Bid Securing Declaration (Appendix-A) on Rajasthan Non-judicial Stamp Paper of Rs. 50/-(excluding surcharge on Stamp Paper, as per rules). Above Declaration should be furnished in favor of Procuring entity and it should be deposited in the office of Accounts Officer (Estt. Cont.) JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 upto 4.00 PM. of one WORKING day prior to schedule date of opening of respective bid and same should be uploaded by the bidder along with its tender.
13. The Bid Security amount (As mentioned in Appendix-B) is required to be deposited **only** in **situations specified** in Bid Securing Declaration. The Bid Security needs to be paid by Demand Draft/Banker's Cheque in favour of AO(Cash), JVVNL, Jaipur (payable at Jaipur) and required to be deposited in the office of the Accounts Officer (Cash), JVVNL, Shed 1, Old Power House Premises, Near Ram Mandir, Banipark,Jaipur-302006 only in the specified situations .
14. The bidders are required to upload the receipt of depositing all above payments along with their tender at the relevant place on the scheduled date & time otherwise their bids are liable to be rejected.
15. The tenderer shall ensure that his tender is furnished/submitted strictly in the manner detailed in the specification.

16. The tenders of such firm(s) shall only be considered, who have electronically online submitted their offer on website <http://eproc.rajasthan.gov.in> by depositing the prescribed tender cost and tender processing fee before schedule date & time mentioned in tender. The tender cost and tender processing fee will not be refunded. The documentary proof of depositing tender document cost, tender processing fee and EMD are to be uploaded along with the technical bid.
17. The Bidders are requested to furnish all the supporting documents necessary as per Pre Qualifying Requirement with the technical bid. No correspondence shall be done in this regard except in special circumstances. In case of necessary supporting documents are not found or insufficient in support of pre qualifying requirement then the price bid of that Tenderer (Part-B/Cover 2nd) shall not be opened.
18. Direct or indirect canvassing on the part of Tenderer or his representative will be a disqualification. The post tender correspondence shall not be desirable on the part of tenderers and may also be a cause of disqualification.
19. Submission of signed copy of this specification by the tenderer **by uploading** is essential for participation in the tender.
20. Tender cost and E-tender processing fee are non-refundable.
21. JVVNL does not bind itself to accept the lowest or any tender and will not assign any reason(s) for the rejection of any tender or a part thereof.
22. The fact of a tender to JVVNL shall be deemed to constitute an agreement between the tenderer and JVVNL whereby each tender shall remain open for acceptance by JVVNL. The tenderer shall agree, neither to withdraw his offer nor to impair or derogate the same. If tenderer is notified during the period of validity of tender that his tender is accepted by JVVNL, then he shall be bound by their terms of agreement constituted by his tender and such acceptance thereof by JVVNL until a formal contract of the same has been executed between the contractor and JVVNL in replacement of such agreement.

- Note** :- (i). All eligible interested bidders are required to get enrolled on e-Tendering portal <http://www.eproc.rajasthan.gov.in/nicgep/app>.
- (ii). If any difficulty arises, in down downloading/ uploading of tender you may contact in the RISL, Jaipur Rajasthan at following Contact/address

Address of RISL:- RajCOMP Info Services Limited (RISL)
1st Floor, YojanaBhawan, TilakMarg, C-Scheme, Jaipur (Rajasthan)
Phone: 0141- 5103902, 4031900 Fax: 0141-2228701
Web: <http://risl.rajasthan.gov.in>, Email: info.risi@rajasthan.gov.in

SECTION-II:- GENERAL CONDITIONS OF TENDER

SPECIFICATION OF TENDER NO.01/2020 FOR HIRING OF 7 UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR DUE ON 04.02.2021 FOR TWO YEARS

1. The rates of hiring of peons/class-iv employees on contract bases for offices of Jaipur Discom is required to be quoted in BOQ format(Online) only.
2. Tender shall be accepted online up to 03.02.2021 by 4.00 PM and will be opened on date 04.02.2021 at 3.00 PM.
3. In lieu of Bid security, bidders are required to furnish Form of Bid Securing Declaration (Appendix-A) on Rajasthan Non-judicial Stamp Paper of Rs. 50/-(excluding surcharge on Stamp Paper, as per rules). Above Declaration should be furnished in favor of Procuring entity and it should be deposited in the office of Accounts Officer (Estt. Cont.) JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 upto 4.00 PM. of one WORKING day prior to schedule date of opening of respective bid and same should be uploaded by the bidder along with its tender.
4. The Tender process fee Rs.1,180/-(Non Refundable) to be paid by Demand Draft/Banker's Cheque in favor of MD,RISL, Jaipur and it should be deposited in the office of Accounts Officer(Estt. Cont.), JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 till 4.00 PM upto one WORKING day prior to schedule date of opening of respective bid. The Copy of receipt of such deposit should be uploaded on E-Portal also.
5. The cost of tender specification Rs. 2950/-(Non refundable) to be paid by Demand Draft/Banker's Cheque in favour of AO(Cash), JVVNL, Jaipur (payable at Jaipur) and be deposited in the office of the Accounts Officer (Cash), JVVNL, Shed 1, Old Power House Premises, Near Ram Mandir, Banipark,Jaipur-302006 till 4.00 PM. upto one WORKING day prior to schedule date of opening of respective bid. The Copy of receipt of such deposit should be deposited in the office of Accounts Officer (Estt. Cont.) JVVNL, Vidyut Bhawan, Jyoti Nagar, Jaipur-302005 and same receipt should be uploaded on E-Portal also.
6. Self attested copy of registration certificates under following act and other certificates(along with requisite bid documents) needs to be uploaded on E-Portal –
 - A. राजस्थान अनुबंधित श्रमिक (नियमन एवं उन्मूलन) अधिनियम, 1970
 - B. कर्मचारी भविष्य निधि अधिनियम, 1952
 - C. कर्मचारी राज्य बीमा अधिनियम, 1948
 - D. वस्तु एवं सेवाकर (GST)
 - E. आयकर (पैनकार्ड)
 - F. राजस्थान दुकान एवं वाणिज्यिक संसथान अधिनियम1958या
इंडियन पार्टनरशिप एक्ट1932 के अंतर्गत
या
इंडियन कम्पनीज एक्ट 1956/2013 के अंतर्गत
7. Tender shall be submitted **ONLINE ONLY** with all forms & schedules attached here. All the forms & Schedules submitted online by you shall be considered as part of the contract documents in case of successful tenders. The bidder will confirm on duly filled, sealed and signed Tender Conditions acceptance letter (as attached with this tender document) with sign on each & every page of tender document specification and shall be uploaded in cover-I.
8. Tenders will be submitted online in two parts i.e. Cover-1st & Cover-2nd and shall be submitted together. The first "COVER-I" Techno Commercial Bid consisting of duly signed Bid Document with Tender acceptance

letter in form of tender document & all supporting documents for confirmation to meet Pre qualifying requirement and as required in the detailed tender document. The second COVER should contain BOQ/Price bid (PART - 2) only.

9. After evaluation of the Cover-1st bids, only the qualified bidders whose Cover-1st bids have been found techno – commercially responsive and acceptable will be considered eligible for opening of Cover-2nd price bids (BOQ) on a specified date which shall be informed later.
10. If the dates specified for opening of tenders be declared as public holiday, the tenders shall be opened on the day on which office reopens after such holiday (s) in the manner as stated in aforesaid clauses without any notification.
11. Price Bid is also nomenclature as BOQ.
12. Bidders are requested to quote the prices after precisely going through the Techno commercial terms & conditions given in tender enquiry. If any deviations are quoted by the bidder then the same shall be dealt by JVVNL either through a committee or by an expert. The decision of JVVNL in this regard shall be final. Ignorance / rejection of tenders on accounts of deviations (if any) quoted by participating firm shall be sole responsibility of bidder.
13. The General Conditions of the contract as prevailing in the Nigam shall be applicable and have to be complied by the tenderer.
14. **As per Rule 73(3) of RTPP Act 2013, Jaipur Discom reserves the right to place an order for additional quantity of 50% of the value of goods or services of the original contract.(in addition to original contract)**
15. Personnel provided on contract bases should have passed 10TH class or above from a recognized board.
16. The tender will be valid for a period of four month from the date of opening.
17. All disputes arising out of this contract between the firms and JVVNL shall be subject to the jurisdiction of the courts at Jaipur only.
18. The Chief Accounts Officer (FM-W&M), JVVNL, Jaipur reserves the right to reject any tender in part or in whole the tender / tenders without assigning any reasons. The Nigam also reserves the right to assign work to a single vendor distribute the work among other vendors.
19. The Jaipur Discom also reserves the right to procure manpower services from one or more empanelled firms during the period without entitling the other firms to any compensation whatsoever.

SECTION-III: - ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO TENDER

1. RECEIPT AND OPENING OF TENDERS:-

- 1.1 The tender documents are to be downloaded from the website <http://eproc.rajasthan.gov.in> and the interested bidders will have to submit their tender online in electronic format on this website up to scheduled date. The bidder will have to register themselves on website <http://www.eproc.rajasthan.gov.in> for participating in this tender. For this purpose Digital Signature Certificate (DSC) have to be obtained from any agency approved by CCA. This DSC will be used to sign the bids submitted online by the bidder. Unsigned tenders will not be entertained and will be rejected out rightly. The department will not be responsible for any delay in online submission on any accounts. The bidder shall ensure that scanned copy of all the schedules as asked in tender document have been filled up and attached with the bid submitted in electronic format. **Bidders are required to send duly filled, signed and stamped tender application form before scheduled date and time via email on email id AOEC@JVNL.ORG.**
- 1.2 **Tender shall be accepted only online and not later than time and dates specified. Physical submission of bids is not allowed.**
- 1.3 The part-Ist i.e. Techno-commercial Bid will be opened on the scheduled due date and time. Offers without EMD shall not be opened.
- 1.4 The Price Bid will be opened only of those bidders who's Part-A bids have been found Techno Commercial acceptable, on the specified date which shall be intimated later on to qualified bidders.
- 1.5 If the dates specified for opening of tenders be declared as public holiday, the tenders shall be opened on the day on which office reopens after such holiday (s) in the manner as stated in aforesaid clauses without any notification.

2. DEVIATIONS:-

- 2.1 Bidders are requested to quote the prices after precisely going through techno commercial terms conditions and scope of work.
- 2.2 Should the tenderer wish to deviate in any way from the general conditions of contract of the annexed technical specification, he should draw specification to such deviation in his tender.
- 2.3 All such deviation clearly mentioned in the deviation sheet giving the corresponding reference, clause no. Terms such as "See covering Letter" or "Tender's printed general terms & conditions" are not acceptable.
- 2.4 Unless such deviation are submitted with the tender, it will be understood & agreed that tenderer proposal is based on strictly in confirmation to purchaser's specification in all respect.
- 2.5 The deviations quoted by the bidder shall be dealt by JVNL committee. The decision of JVNL shall be final. Ignorance /rejection of the tender on account of deviation (if any) quoted by bidder shall be sole responsibility of bidder.
- 2.6 Conditional Tenders are liable to rejection.

3. DOCUMENTS TO ACCOMPANY THE TENDERS:-

- 3.1 The tenderer shall furnish scanned copies of supporting documents of prequalifying requirement (as mentioned in NIT and Bid documents) and tender documents duly signed on each page with stamp of Firm . BOQ(Price Bid) shall have to be uploaded in separate cover i.e. in 2nd cover.
- 3.2 The tender which is not accompanied with any of the above mentioned documents or is accompanied with incomplete annexure (s) / schedule (s) are liable for rejection.
- 3.3 **Self attested copy of registration certificates under following act and other certificates(along with requisite bid documents) needs to be uploaded on E-Portal –**
 - A. राजस्थान अनुबंधित श्रमिक (नियमन एवं उन्मूलन) अधिनियम, 1970
 - B. कर्मचारी भविष्यनिधि अधिनियम, 1952
 - C. कर्मचारी राज्य बीमा अधिनियम, 1948

- D. वस्तु एवं सेवाकर (GST)
- E. आयकर (पैनकार्ड)
- F. राजस्थान दुकान एवं वाणिज्यिक संस्थान अधिनियम 1958

या

इंडियन पार्टनरशिप एक्ट 1932 के अंतर्गत

या

इंडियन कम्पनीज एक्ट 1956/2013 के अंतर्गत

4. VALIDITY OF TENDER:-

4.1 The fact of the submission of tender shall be deemed to constitute agreement between the tenderer and the Nigam where by such tender shall remain open for acceptance to the Nigam for a period of 120 days from the date and time on which tenders are actually opened. During that period the tenderer shall not withdraw his offer or amend impair or derogate and the earnest money deposited in accordance with the tender shall not be withdrawn within the said period of 120 days. If the tenderer is notified during the period of validity of tender that his tender is accepted by JVVNL than he shall be bound by their terms of agreement constituted by his tender and such acceptance thereof by JVVNL until a formal contract of the same has been executed between the contractor and JVVNL in replacement of such agreement. Tenders mentioning a shorter validity period than specified are likely to be ignored. In case validity period is not stated it will be presumed that the tender is valid for 120 days without obtaining any confirm action from the tender.

5. CANVASSING:-

5.1 No tenderer shall canvas any Nigam official or the Engineer with respect to his or other tender. Contravention of the condition will invoke in rejection of the tender.

6. ISSUE OF TENDER DOCUMENT(PQR):-

6.1 Pre-qualifying requirements for the bidders are enclosed in the tender documents separately. (Only those firms can participate, who possess pre-qualifying requirements). Bidders are requested to attach all necessary sufficient valid documents duly signed and sealed on each page with technical bid in support of having qualifications as per PQR.

7. PROVISIONS OF RTPP ACT, 2013 AND RTPP RULES, 2013 :-

7.1 The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" [hereinafter called the Act] and the "Rajasthan Public Procurement Rules, 2013" [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.raj.nic.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules with latest amendment shall prevail.

8. In compliance to Rajasthan transparency in public procurement Act.2012 and Rajasthan transparency in public procurement rules 2013 the following annexure have been added in GCC. These will be part of GCC. The bidders should go through these. The bidder should fill the annexure B.

Annexure A: Compliance with the code of integrity and No conflict of interest.

Annexure B: Declaration by Bidder regarding Qualifications.

Annexure C: Grievance Redressal during procurement process.

Annexure D: Additional conditions of contract.

SECTION-IV GENERAL CONDITIONS OF CONTRACTS:-

The tenderer/contractor shall be deemed to have carefully examined & made himself fully conversant with the general conditions, specifications, schedules, scope of work and site conditions etc. before submitting the tender. If he has any doubt as to the meaning of any portion of the general and special conditions of tender specifications or about any point regarding site conditions, he shall seek necessary clarification before submitting his offer/tender.

1. ACCEPTANCE OF TENDER:-

- 1.1 The order placing authority is not bound to accept the lowest tender or any other tender or assign any reason for rejection of the tender. The order placing authority also reserves the right either to call for fresh tenders or accept either the whole or a part of tenders or to place order for any increased or decreased work on the basis of prices quoted.

2. CONTRACT DOCUMENT AND AGREEMENT: -

- 2.1 The order placed under these specifications shall be governed by terms and conditions as incorporated in this section of the specifications and as given in the 'Work order and its Annexure (s). The terms and conditions specified laws in this section if differ from the terms as indicated in the work order and its Annexure(s), the later shall prevail. The contract shall for all purpose be construed according to the laws of India and subject to jurisdiction of Jaipur court only. For due fulfillment of the contract, the contractor shall execute an agreement in triplicate in the prescribed form to be obtained from the order placing authority on non-judicial stamp paper worth of 0.25% of contract value. Such agreement shall be executed & signed by the competent authority of the contractor on each page thereof. The original copy is only to be executed on the stamp paper. The remaining two copies may be executed on simple paper. Such complete agreement form along with the contract documents shall be required to be submitted to the order placing authority with in a period of 15 days from the receipt of the order. One copy of the accepted agreement duly signed by order placing authority shall be sent to the contractor for his reference.
- 2.2 All the charges in respect of execution of the contract agreement shall be borne by the contractor. The contract shall be furnished with an executed counter part of the agreement.

3. CORRESPONDENCE: -

- 3.1 All correspondence pertaining to the work order in respect of any clarification required on the terms and conditions, contract documents, scope of work etc, should be addressed to the Chief ACCOUNTS OFFICER (FM-W&M), JPD, JAIPUR.

4. SUB-LETTING:-

- 4.1 The contractor cannot sublet the contract without the consent of Chief Accounts Officer(FM-W&M),JPD, Jaipur in writing.

5. CONSTRUCTION OF CONTRACT: -

- 5.1 The contract shall in all respect be deemed to be and shall be constructed and shall operate as per Indian contracts Act-1972 and all payments there under shall be made in rupees unless otherwise specified.

6. ACCEPTANCE OF THE ORDER: -

- 6.1 The acceptance of the order shall be conveyed to the order placing authority within 07 days of receipt of the order failing which it will be presumed that the terms and conditions incorporated in the order have been accepted by the contractor.

7. PERFORMANCE SECURITY (SECURITY DEPOSIT): -

- 7.1 The successful contractor shall have to deposit security deposit @ 2.5% of the contract value. The security @ 1.25% of the contract value shall be deposited by the contractor within fifteen days from the

date of receipt of work order in cash or demand draft in favor of Accounts Officer(Cash), JPD, Jaipur payable at Jaipur.

- 7.2 The balance security deposit @ 1.25% will be recovered from the contractor by deduction from their running bills for all payment.
- 7.3 If the contractor fails or neglect to observe or perform any of his obligations under the contract, it will be lawful for the JVVNL to forfeit either in whole or in part, at his absolute discretion, the security deposit furnished by the contractor.
- 7.4 Unless otherwise specifically required to be retained / forfeit by JVVNL in part or full, the security deposit shall be refundable on request of the contractor after three months of completion of the entire contract to the satisfaction of JVVNL.
- 7.5 No interest shall be payable on such deposits.

8. FORCE MAJEURE CONDITIONS: -

- 8.1 If at any time during the currency of contract the performance in whole or in part is prevented or delayed or the contractor is not able to arrange execution of the work due to reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine, restrictions, strikes, lock outs or acts of god (here in after referred to as event) then provided a notice and adequate proof of execution /performance of work having suffered on accounts of these events is given within 24 hours from the hour of occurrence and further in case of strike /labour dispute prolongs beyond a period of 48 hours, the contractor shall immediately inform to the JVVNL. JVVNL reserves the right to get the work done from any other agency at risk & cost of the contractor.

9. CONTRACT PERIOD:-

- 9.1 Contract period will be Twenty Four Months (24 months). The above contract can be further extended for another period of Six months on the same rate, terms & conditions at the discretion of competent authority with the condition of price fall. However the contract can be terminated earlier also on finalization on new contract after completion of running month on mutual consent.

10. MODE OF PAYMENT: -

- 10.1 100% payment after making necessary deduction (towards S.D., I.Tax & other if any) shall be made by Accounts Officer (Cash), JPD, Jaipur against satisfactory performance of work done on monthly basis.
- 10.2 The contractor will submit the monthly bill in Triplicate to Accounts Officer(Estt. Cont.), JPD, Jaipur of work. The attendance sheet of personnel assigned in various offices will be verified by the controlling authority of the respective office. following documents also needs to be submitted along with the monthly bill-
 - (i) Self attested copy of bank Challan of PF Deduction deposited in the bank.
 - (ii) Monthly attendance sheet of contract labor duly verified by the controlling authority of the respective office in which contract labor has been providing their services.
 - (iii) Monthly statement/ return of PF contributions with name of workers & PF Accounts numbers etc. and PF undertaking in duplicate.
 - (iv) Self attested copy of payment sheet of previous month.
 - (v) Self attested copy of labour license, if applicable.
 - (vi) Undertaking in respect of depositing GST regularly by Contractor with self attested copy of GST depositing receipt of previous month.
- 10.3 The payment shall be made within 15 days from the date of submission of bill.
- 10.4 In case of delay in payment, the JVVNL will not be liable to pay any interest on the outstanding amount to the service provider.

11. PERIOD TO PROVIDE REQUIRED PERSONNEL:-

- 11.1 The maximum period to provide labor on contract bases will be 15 days from the date of work order.
- 11.2 If service provider fails to deliver the required personnel within 15 days from the date of work order, the Hiring authority reserves the right either to cancel the order or to extend the delivery period.

11.3 If Contractor does not accept order awarded on its accepted price, terms and conditions or does not comply with contractual formalities then the amount of EMD will be forfeited.

12. PENALTY (DELAY IN SUPPLY):-

12.1 Delay in supply of the required personnel shall be liable for compensation @ ½ % per week subject to maximum of 10% of the Job value.

13. RATES:-

13.1 The quoted rates shall be inclusive of all taxes, duties, labor charges, , statutory levies except GST. The GST shall be paid extra by JVVNL subject to furnishing of documentary proof.

13.2 The contractor shall ensure that at least minimum wages are paid to their employee/workers as notified by Govt. of Rajasthan time to time.

13.3 If there is any variation in the minimum wages announced by the State Government through Notification than difference between minimum wages at the time of Tender opening date and revised minimum wages as per Government of Rajasthan will be paid by JVVNL accordingly.

14. CONTRACTORS RESPONSIBILITY:-

14.1 The contractor shall provide suitable un-skilled labor as per requirement of work. Personnel provided on contract bases should have passed 10TH class or above from a recognized board.

14.2 WAGES: -

- Contractor shall ensure and will be solely responsible for payment of wages and other dues latest by 7th day of the following months to the personnel deployed by him as per statutory provisions and shall fully comply with the rules laid under payment of wages act and enforced from time to time. The contractor shall keep and up to date accounts of deployment of labour and payment of their wages etc, which will be produced for inspection to the AO(EC), JPD, Jaipur as and when desired by him.
- **The Contractor shall ensure that at least minimum wages per day are paid to their workers as per latest notification of Govt. of Rajasthan.** The Contractor shall have to give Bonus if applicable, to their workers/labour as per latest Bonus Act. The Contractor will pay overtime to workers as per prevailing rules. The JVVNL shall not be responsible in any manner for any Act or omission of the workers engaged by contractor. No claim in this regard shall be entertained by JVVNL. If by virtue of any law in force, JVVNL is made to pay any amount by way of penalty/damage/fine etc. JVVNL shall recover the amount so paid along with other expenses incurred by JVVNL to defend such cases.

14.3 PROVIDENT FUND:-

- The contractor shall have to get himself registered with the concerned PF commissioner. The contractor shall have to submit a certificate every month to the AO(EC), JPD, Jaipur In charge that he has an establishment covered under the Employees Provident Funds and Miscellaneous Provisions Act 1952, and is having a separate code number with the provident fund commissioner and also that the provident fund contribution in respect of all the employees employed by him, under the contract, along with employer's share of contribution etc. has been deposited with the Provident Fund Authorities and shall also submit certified photo copies of the Bank Challan of deposits with all relevant details. In absence of above the contractor shall deposit employee's as well as employer's contribution / other charges in the respect of all employees engaged by him for the said work with JVVNL along with the details of the employees, their wages and the amount of contribution as per CPF rules every month.
- The Contractor will submit annual PF return dully acknowledged by PF Deptt.
- Contractor will be responsible to make deduction towards the contribution of provident fund (CPF) from such contract labour engaged by him who may be covered under provident fund Act. Contractor shall arrange to open CPF accounts in name of their labour engaged for the work by him immediately from first month.

- 14.4 Contractor shall be solely responsible to obtain and abide by all necessary licenses/permissions from the concerned authorities as required under the various Labour laws, legislations including Labour license from the competent authority under the Contract Labour (Regulation and Abolition) Act, 1970.
- 14.5 Contractor shall be bound to discharge obligation as provided under various statutory enactments including Payment of Wages Act. 1936, Minimum Wages Act. 1948, Employees liability Act. 1938, Workmen compensation Act. 1923, Industrial Dispute Act 1947, Contract Labour (Regulation & abolition) Act 1970, The Factories Act.1948, ESI Act. 1948, PF Act, CPF rules, Rajasthan Factories Rules 1951, GST Rules and any modification thereof and any other law relating thereto and rules made there under from time to time.
- 14.6 Contractor shall ensure compliance with various circulars/notification/orders or other clarification issued by Labor Department, Rajasthan, Finance Department, Rajasthan or other related department regarding labor (such as circular/order/notification no.F.2 (1) Fin./SPFC/2017 dated 30.04.2018 Circular No.01/2018, clarification vide circular No. F.2 /FD (1) SPFC/2017 dated 11.07.2018 Circular No. 03/2018 and circular No. F.2 (1) Fin./SPFC/2017 dated 14.11.2018).
- 14.7 Contractor shall be responsible to ensure that a person so employed on temporary bases, shall not continue for a period more than 180 days.
- 14.8 All the contractual liability between the contractor and persons so provided regarding such temporary employment shall exclusively be of the contractor/agency.
- 14.9 The contractor will be responsible in case their personnel are found committing theft. The FIR will be lodged with police against the delinquent(s) & concerned contractor & penalty of Rs. 1000/- (Rs. One Thousand Only) will be imposed/ recovered in each case as token penalty. However, in case of more than three such incidents, such contractor will be black listed and no contract shall be awarded to him for a further period of three years & all the existing contracts will be liable to be cancelled.
- 14.10 If due to contractor's negligence and or non-observance of safety and other precautions, any accident/injury occurs to any other person/public, the contractor shall have to pay necessary compensation & other expenses, if so decided by the statutory authorities under labor laws and / or rules made therein force from time to time.
- 14.11 If due to contractor's negligence and or non-observance of safety precautions, damage to JVVNL property and personnel's occur, the same will be recovered from the running bill of the contractor or from his security deposit.

15. WITH HOLDING PAYMENT:-

- 15.1 The JVVNL may withheld the whole or part of any payment for work claimed by the contractor, which in the opinion of the order placing authority is necessary to protect himself from loss on accounts of: -
 - a. Defective work not remedied or guarantees not met.
 - b. Claims filed against the contractor.
 - c. Failure of contractor to make due payment to labor employed by him.
 - d. Damage to another contractors & Nigam property.
 - e. Insufficient /Unsatisfactory progress.

When grounds for withholding of payment are removed, to the satisfaction of Chief Accounts Officer(FM-W&M), JPD, Jaipur i.e. order placing authority the payment of the amount due to the contractor shall be arranged by the Nigam.

16. DISPUTES: -

- 16.1 In case of any dispute, the decision of the Chief Accounts Officer (FM-W&M), JVVNL, Jaipur will be final or otherwise, jurisdiction of court will be at Jaipur.

17. TERMINATION OF CONTRACT:-

- 17.1 JVVNL reserve the right to cancel the contract at any moment without assigning any reason. If the contractor fails to carry out work satisfactorily under this contract, JVVNL at its discretion can get the work done by another party or parties at the risk and cost of contractor without prejudice to the

JVVNL's right under the terms & conditions of this contract and any extra expenditure involved in this regard shall be recovered from the contractor.

18. CRITERIA FOR EVALUATIONS OF PRICE BID:-

- 18.1 The evaluation of Price bids of bidders will be carried out on the basis of total evaluated cost of bidders for complete work against the NIT and accordingly L-1 bidder will be decided.

COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST

Any person participating in a procurement process shall –

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

CONFLICT OF INTEREST:-

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to;
 - a. have controlling partners / shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring. Entity as Engineer-In-charge / Consultant for the contract.

DECLARATION BY THE BIDDER

In relation to my/ our bid submitted to the CAO(FM-W&M), JVVNL, Jaipur for procurement of In response to their notice inviting bids No.....Dated I/We hereby declare under section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that: -

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the bidding document issued by the procuring entity.
2. I/We have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document.
3. Insolvent, in receivership, bankrupt or being wound up, not have my/ our affairs administered by a court or a judicial officer, not have my/ our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons.
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/ our professional conduct or the making of false statements or misrepresentations as to my/ our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
5. I/We do not have a conflict of interest as specified in the Act, Rules and the bidding document, which materially affects fair competition.

Date :

Signature of bidder

Place :

Name :

Designation :

Address :

Phone No.:-

Mobile :-

GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS

The designation and address of the First Appellate Authority is -
**The Chief Controller Of Accounts,
Vidyut Bhawan, Jaipur Discom (Dist: Jaipur)-302005**

The designation and address of the Second Appellate Authority is -
**The Managing Director,
Vidyut Bhawan, Jaipur Discom (Dist: Jaipur)-302005**

(1) Filing an Appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings;

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

(a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.

(b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Accounts Officer(Cash), Jaipur Discom, Jaipur payable at Jaipur.

(7) Procedure for disposal of appeal

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall :-

(i) hear all the parties to appeal present before him; and

(ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

FORM No. 1

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....

.....

..... (Supported by an affidavit)

7. Prayer:

.....

.....

Place

Date

Appellant's Signature

ADDITIONAL CONDITIONS

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any Claim or compensation except otherwise provided in the conditions of Contract.

(iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on rates and conditions of the original order. However, additional quantity shall not be more than 50% of the quantity of the individual items and 25% of the value of Goods/services of the original contract and shall be within one month from the date of expiry of last supply/works. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award

(In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

SCHEDULE-I**SCOPE OF WORK**

S. No.	Particulars	Type Of Work	Requirement	Estimated Contract value
1	Hiring Of MANPOWER on contract bases for Two years	Class-IV/Peon	7 Nos.	15,00,000/-

1. The contractor shall have to provide 07 Nos. of Personnel for Class-IV/Peon work in the offices of Jaipur Discom, Jaipur. The contract labor shall be available at designated place as per the requirement of Office of Accounts Officer (Estt. Cont.), JPD, Jaipur.
2. All the contract labor should be available during normal office hours and as required by the controlling authority of the section in which he is assigned.
3. If the contract labor is outside of Jaipur area then he shall not be paid any extra daily wages.
4. The Behavior of contract labor must be of excellent quality. If there is any kind of accusation of wrong behavior, misconduct, accident, than Labor must be replaced immediately, otherwise the contract can be terminated.
5. The Contract labor shall not be inebriated, if found intoxicated than he must be replaced otherwise immediately contract can be terminated.
6. The driver should be a healthy person between age of 18 to 60 years.
7. Photocopy of following documents to be submitted before commencement of work:
 - AADHAR Card
 - Voter ID
 - 10th class or above pass certificate from recognized board
8. This contract can be extended on the same terms and conditions, if required for further 06 months period.
9. This contract can be terminated at any time on any one or more given conditions as below:
 - (a) Availability of departmental drivers
 - (b) Mutual agreement
 - (c) If the work is found not satisfactory, than after a 07 days' notice period, the department is free to hire another contractor at the risk and cost factor of the contractor.
10. In case of services/behavior of any worker found unsatisfactory contractor will have to replace such workers immediately.

SCHEDULE-II

**Technical and Commercial details
(Information about bidders)**

No. Particulars.

1. Details of Bidder / Firm :

- (a) Name of firm :
- (b) Name of owner of firm :
- (c) Name of contact person :
- (d) Mobile No. of owner of firm /
Contact person :
- (e) Address of firm :
- (f) E-mail ID :
- (g) Fax No. :

2. Experience of work :

(Bidder should submit the information in a statement)

- (a) Name of Organization. :
- (b) Nature of work :
- (c) Amount of work :
- (d) Period of contract. :

3. Documentary evidence in support
of information at S. No. 1:

4. Certificate of performance of work:

5. Financial status of the firm:

6. Status of the firm:

7. Certificate of registration:
with PF Commissioner.

Registration No. _____

8. Certificate of Registration :
of the firm if any.

(a) Registration No. _____

(b) Valid upto _____

9. Certificate of Registration :
with Central Excise Deptt.
for GST

(a) Registration No. _____

10. Certificate & Registration :
under contract labour law

(a) Registration No. _____

(b) Valid upto _____

11. Any other information:

Signature of the Bidder:

SCHEDULE-III

SCHEDULE OF DEVIATIONS

**TECHNICAL DEVIATION SHEET &
COMMERCIAL DEVIATION SHEET**

If the proposal has got any deviation from the Technical Specifications / tendering conditions and the General Conditions, commercial conditions of contract, the Bidder shall tabulate these deviations clause by clause of Technical Data Sheet in this schedule. Add more sheets, if required

S.No.	GCC Clause No.	Deviation

We hereby confirm that the above are the only deviations from Owners BID Documents in respect of technical specifications /general commercial conditions and apart from these deviations; all other technical specification conditions are acceptable to us and are taken care of in the contract price

Seal of company

Signature of the Bidder

Address of the Bidder

SCHEDULE-IV

PRE QUALIFYING REQUIREMENT (PQR)

NAME OF WORK:- CONTRACT FOR HIRING OF 7 UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR.

Only those firms can participate, who possess the following pre-qualifying requirements and shall have to submit necessary documents along with tender.

1. The bidder should have valid current bank account number, PAN, GST registration , P.F. registration and ESI registration with document of latest compliance, labor license (if required).
2. **The turnover of the bidder firms should be equal to or more then the tender cost on an average in past three years (i.e. F.Y 2016-2019).** In support of annual turnover, audited balance sheet with profit/loss account duly certified by CA shall have to be submitted.
3. The bidder should have experience of successfully executed/completed similar work in any Govt./Semi Govt./Govt. undertaking departments/other industrial organizations during last 07 (seven) years ending last day of month previous to bid opening date with either of the following executed values of the contracts:-
 - (a) Three similar executed/completed work contracts, costing not less than Rs.6,00,000/- (excluding GST) each (Equal to 40% of the estimated cost).

OR
 - (b) Two similar executed/completed work contracts , costing not less than Rs. 7,50,000/- (excluding GST) each (Equal to 50% of the estimated cost).

OR
 - (c) one similar executed/completed work contract , costing not less than Rs.12,00,000/-(excluding GST) (Equal to 80% of the estimated cost).

The “similar work” means the bidder should have experience of supplying Manpower.

4. in support of above, bidder will have to submit copies of work orders or completion/ performance certificate of the work executed by the firm issued by owner/order issuing authority.

Note: - Technical evaluation of bids shall be done on the basis of above criteria. The offer of the bidder not fulfilling above conditions fully or partially are likely to be ignored for further processing.

SCHEDULE-V

JAIPUR VIDYUT VITRAN NIGAM LIMITED

A Govt. of Rajasthan Undertaking

LIST OF PAST WORKS

The bidder shall state under this schedule whether any works contract, similar to those offered in the bid have been previously completed by him. A list shall be given of such orders executed by him together with information regarding the names of Contractee organizations, works Contract completed and when the supplies were affected. This list should be in form given below:-

S.No.	Detailed particulars completed	Nos.	Order No. & Date	Name & details of Contractee authority	Date of Completion	of Works
1	2	3	4	5	6	

If executed partially order	whether still to be executed	Delivery stipulated in	Remarks to be mentioned
7	8	9	10

Note: Separate schedules are to be furnished by the bidder for past supply to the JVVNL,Jaipur other State Electricity Boards and other Departments /Organisations.

(Signature)

Name & Designation

With seal of the bidder

SCHEDULE-VI

GENERAL PARTICULARS ABOUT THE BID IN BRIEF

JAIPUR VIDYUT VITRAN NIGAM LIMITED
(Chief Accounts Officer (FM-W&M))
VIDYUT BHAWAN JANPATH, JAIPUR

TELEPHONE: - 0141 2740253

TELE FAX: - 0141-2740253

CONTRACT FOR HIRING OF 7 UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR AGAINST BID NOTICE NO.CAO (FM-W&M)/AO (EC) /TN-1/2020.

Last Date of receipt of bids	03.02.2021 upto 4:00 PM
Date of opening of bids	04.02.2021 at 3:00 PM
Cost of Specification	Rs.2500.00 (Rs. Two Thousand Five Hundred only) + GST
MD RISL	Rs.1000/- +GST
Validity	120 days from the next date of opening of bids.

Note:- The bidder, in their own interest, are requested to read very carefully Section-I (Instruction to bidders), Section-II (General Condition of Contract) before filling the bid. The Bid documents be downloaded from JVVNL website www.jaipurdiscom.in . No hard copy of the bidding documents will be provided to the bidders through this office. In case of any discrepancy found in bidding documents downloaded from the website and appended with the bid (as a bid document) and original copy of such document available in the office of Chief Accounts Officer (FM-W&M), Jaipur Discom, Jaipur then the copy available with Chief Accounts Officer (FM-W&M), Jaipur Discom, Jaipur will be considered as final document for all purpose. The cost of Bid document as published in NIT shall be furnished along with downloaded bid document in the manner prescribed in bid document.

1. Furnishing of proof of deposition of cost of bid document and tender processing fees to the office of Accounts Officer(Estt.Cont.), JVVNL, VidyutBhawan, Jaipur, is essential otherwise the "BID OFFER" will not be opened. Tender Processing Cost shall be furnished in the form of bank draft/ banker's cheque payable in the name of "MD, RISL. Tender cost shall be furnished in the form of bank draft/ banker's cheque payable in the name of AO(Cash),JVVNL,JAIPUR.
2. The Central and State Govt. Undertakings are exempted from furnishing of Earnest money subject to furnishing of such certificate / documentary evidence in support of their being Govt.(Central/State) undertaking
3. The bidder(s) shall **quote prices strictly in the manner prescribed in BOQ (online)**, otherwise **their bid is liable for rejection.**The prices quoted should be FIRM, F.O.R. and inclusive of all applicable taxes and duties.

- 4 Bids shall be furnished in single copy (online).
5. The turnover of the bidder firms should be equal to or more than the tender cost on an average in past three years (i.e. F.Y 2016-2019)
6. Bids without Sections & schedules as mentioned in index shall be rejected.
- 7 JVVNL has the right to reject any offer on the basis of track record of poor performance in execution of previous order.

SCHEDULE-VII

TENDER-CONDITIONS ACCEPTANCE LETTER

To,
The Chief Accounts Officer(FM-W&M) ,
Jaipur Discom,
Jaipur

Sub. : Acceptance of Terms & Conditions of tender
TN No, : 01/2020

Name of Work: HIRING OF 7 UNSKILLED PERSONS ON DAILY WAGES PURELY ON TEMPORARY BASES THROUGH A CONTRACTOR/AGENCY FOR OFFICES OF JAIPUR DISCOM LOCATED AT JAIPUR.

D/ Sir,
I/ We have obtained / downloaded the above mentioned tender document-

1. I / We hereby certify that I/we have read entire terms and Conditions of the tender document including all sections and annexure which forms part of contract agreement later and I / we shall abide hereby the terms & Conditions contained therein.
2. The corrigendum(s) issued from time to time by your department too have also been taken into consideration while submitting the acceptance letter.
3. I/ we hereby unconditionally accept the tender conditions of above mentioned tender document in totally/entirely.
4. In case any provisions of this tender are found violated by us, JVVNL reserves the right to reject this tender including the forfeiture of the full said EMD absolutely and we shall not have any claim / right against department in satisfaction of this condition.

Yours Faithfully
(Signature of the Bidder with Official seal)

SCHEDULE-VIII

DETAILS OF REGISTRATIONS UNDER VARIOUS ACTS

S. No.	Particulars	Reg. No.	Year	Registration Date	Enclosed at
1	राजस्थानअनुबंधितश्रमिक(नियमनएवंउन्मूलन) अधिनियम, 1970				
2	कर्मचारीभविष्यनिधिअधिनियम, 1952				
3	कर्मचारीराज्यबीमाअधिनियम, 1948				
4	वस्तुएवंसेवाकर (GST)				
5	आयकर (पैनकार्ड)				
6	राजस्थानदुकानएवंवाणिज्यिकसंस्थान अधिनियम1958 या इंडियनपार्टनरशिपएक्ट1932 केअंतर्गत या इंडियनकम्पनीजएक्ट1956/2013 केअंतर्गत				

FORM OF BID-SECURING DECLARATION

(On Rajasthan Non-Judicial Stamp Paper worth Rs.50/- + Surcharge on Stamp Paper as per rules)

Date:

Bid No.:

Alternative No.:

To:

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition of Bid, in the following cases, namely: -

- (a) when we withdraw or modify our bid after opening of bids;
- (b) when we do not execute the agreement, if any, after placement of supply/work order within the specified period;
- (c) when we fail to commence the supply of the goods or service or execute work as per supply/work order within the time specified;
- (d) when we do not deposit the performance security within specified period after the supply/work order is placed; and
- (e) If we breach any provision of code of integrity prescribed for bidding specified in the Act and Chapter VI of these rules.

In addition to above, the State Government shall debar us from participating in any procurement process undertaken for a period not exceeding three years in case where the entire bid security or any part thereof is required to be forfeited by procuring entity.

We understand this Bid Securing Declaration shall expire if:-

- (i) we are not the successful Bidder;
- (ii) the execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
- (iii) Thirty days after the expiration of our Bid.
- (iv) the cancellation of the procurement process; or
- (v) The withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed: -----

Name : -----

In the capacity of: -----

Duly authorized to sign the bid for and on behalf of:

Dated on day of
Corporate Seal

[Note: In case of a Joint Venture, the Bid Securing Declaration must be signed in name of all partners of the Joint Venture that is submitting the bid.]

JAIPUR VIDYUT VITRAN NIGAM LIMITED

OFFICE OF THE CHIEF ACCOUNTS OFFICER (FM-W&M)

VIDYUT BHAWAN JANPATH, JAIPUR

APPLICABLE BID SECURITY AMOUNT

Bid Security Amount	1. General bidder : Rs.15,000.00
	2. Sick unit : Rs. 7,500.00
	3. SSI unit of Rajasthan : Rs. 3,750.00*

1. Above Bid Security Amount is required to be paid only in situations mentioned in Bid Securing Declaration.
2. The Bid Security needs to be paid by Demand Draft/Banker's Cheque in favour of AO(Cash), JVVNL, Jaipur (payable at Jaipur) and required to be deposited in the office of the Accounts Officer (Cash), JVVNL, Shed 1, Old Power House Premises, Near Ram Mandir, Banipark,Jaipur-302006 only in the specified situations .

JAIPUR VIDYUT VITRAN NIGAM LIMITED

OFFICE OF THE CHIEF ACCOUNTS OFFICER(FM-W&M)

VIDYUT BHAWAN JANPATH, JAIPUR

DETAILS OF BANKER FOR RTGS**FOR FURNISHING BID SECURITY**

1.	ACCOUNT NO.	51093320772
2.	ACCOUNT HOLDER NAME	ACCOUNTS OFFICER (CASH)
3.	BANK NAME & BRANCH	STATE BANK OF INDIA COLLECTORATE BRANCH, JAIPUR(RAJASTHAN)
4.	IFSC CODE	SBIN0031026
5.	PHONE NO.OF ACCOUNTS OFFICER (CASH), JVVNL JAIPUR.	0141-2743400
6.	EMAIL ID OF ACCOUNTS OFFICER (CASH) , JVVNL JAIPUR.	AOCASH@JVVNL.ORG