

CIN: U40109RJ2000SGC016486



**JAIPUR VIDYUT VITRAN NIGAM LIMITED**  
**OFFICE OF THE CHIEF ACCOUNTS OFFICER (FM-W&M)**  
Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005  
Tel.: 0141-2747051 (T.F.), Website: [www.jaipurdiscom.com](http://www.jaipurdiscom.com)

No. JPD/CAO/AO/Bud./F.238/D. 228 Jaipur, dt. 03/04/17

The Secretary (Admn.),  
The Zonal Chief Engineer (JZ/KZ/BZ),  
The Chief Engineer (Project/HQ),  
The Dy. Chief Engineer (T&S/MM),  
The Company Secretary,  
The Addl. S.P. (Vig.),  
The Chief Accounts Officer (Rev-Cont./IA),  
The Dy. Director Personnel,  
The Superintending Engineer (            ),  
The Accounts Officer (HT),  
J.V.V.N.L.,

**Sub:- Budget Estimates for the year 2017-18 and Revised Budget Estimates for the year 2016-17.**

Please find enclosed a copy of Budget Estimates for the year 2017-18 and Revised Budget Estimates for the year 2016-17, as agreed during the discussions with you or with your representative. The Budget Estimates include the following detailed Budgets duly approved by the Board of Directors in its 256<sup>th</sup> meeting held on 31<sup>st</sup> March' 2017.

- a) Revenue Receipts.
- b) Revenue Expenditure; and
- c) Capital outlay.

In this regard please ensure strict adherence to the below mentioned directives:-

1. Targets of Revenue Receipts are to be fully achieved. Any shortfall on this account would be viewed seriously.
2. There should be neither any shortfall nor any excess expenditure in the respective capital account against the allocated provision in the Budget Estimates 2017-18.
3. O&M Expenditure should be restricted to the respective ceilings/provisions fixed in the Budget Estimates 2017-18.

4. Revenue Expenditure be incurred proportionately spreading across the full year and particularly incurring of expenditure under the head "Repairs of failed/ Burnt Transformers" should be restricted to the budget provision.
5. The Administrative and General Expenses are to be kept under control and be incurred proportionately by dividing the allotted Budget provision on quarterly basis and, the expenditure in respect of POL on vehicles be incurred by dividing the annual ceiling on monthly ceiling basis and proper alertness be accorded for the per day running of vehicles. Further, no additional budget provision under the different heads shall be allowed and thus the expenditure is to be kept under the budgetary limits.
6. Expenditure on Civil Works should not be incurred without administrative approval and the requisite budget provision. Provision for the works as specified in the budget estimates has been kept presuming that these works/ R&M stand duly approved in order of prioritized requirement by the competent authority prior to execution of the same.
7. Prior to utilization of budget provision allocated for individual vehicles it needs to be ensured that vehicle has been got hired only after competent approval and on the prevailing rates, terms and conditions.
8. Orders/Circulars issued in this regard by erstwhile RSEB and JVVNL from time to time should be firmly adhered to while incurring expenditure.
9. In case of any discrepancy between the proposed, discussed and finally consensually arrived at budget estimates and the enclosed budget estimates, the same may immediately be reported to this office for their necessary logical rectification/ correction accordingly.

Encl: As above.

21, 165.

(Y.S.Rathore)

Chief Accounts Officer (FM-W&M)

Copy to the Sr. Accounts Officer ( )/ Accounts Officer ( ),  
JVVNL, \_\_\_\_\_ for information and further needful.

  
Accounts Officer (B-W&M)