



JAIPUR VIDYUT VITRAN NIGAM LIMITED

Office of the Chief Accounts Officer (IA)

(A Government of Rajasthan Undertaking)

Regd. Office:- Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

Phone/Fax 0141-2747038

No.JPD/Dir (Fin)/CAO (IA)/AAO(E/C)/D. 1117 Jaipur, Dt. 31-05-2017


ORDER

In the Sr. Officers meeting held on 30-05-17, revenue related work and other issues with reference to Standing Order No. 16/08 of Revenue Management were discussed in detail and following decisions were taken:-

1. Chief Accounts Officer (R&C) now redesignated as CAO (Revenue & Billing) will henceforth be responsible exclusively for all revenue related activities as under:-
 - (a) To ensure timely billing of Regular Consumers;
 - (b) To put up billing status of every Sub-division on daily basis to the Managing Director;
 - (c) To ensure Revenue recovery from Regular & PDC Consumers;
 - (d) To ensure recovery from PDC Consumers to the extent of at least 10% of total PDC outstanding;
 - (e) To get the premises of disconnected Regular Consumers checked from concerned vigilance officers and obtain compliance thereof;
 - (f) To visit every circle at least once in a month to expedite revenue related work after getting the monthly tour programme approved in advance.
 - (g) Any other work as may be assigned by Director Finance/Managing Director.

2. Work related to Accounts, Taxation and Bank Reconciliation shall henceforth be carried out by CAO(FM-W&M) in addition to work already allotted to him.
3. SE (IT) shall also be responsible for ensuring proper Internet connectivity in the field to ensure timely billing .

This bears approval of the Managing Director, Jaipur Discom, Jaipur.


(Dr. R. P. Gupta)

Chief Accounts Officer (IA)

Copy to the following for information & necessary action:-

- 1). The Chief Engineer/Zonal Chief Engineer(_____), JPD, Jaipur/Kota/Bharatpur.
- 2). The Addl. Chief Engineer/Dy.Chief Engineer(_____), JPD, _____.
- 3). The Secretary (Admn.), JPD, Jaipur.
- 4). The Chief Personnel Officer, JPD, Jaipur.
- 5). The Chief Accounts Officer (FM-W&M/Revenue-Billing),JPD, Jaipur.
- 6). The Superintending Engineer(_____), JPD, _____.
- 7). The Addl. Superintendent of Police (Vig.), JPD, Jaipur.
- 8). The Consultant (ATR), JPD, Jaipur.
- 9). The Sr. AO/AO/AAO (_____), JPD, _____.
- 10). The TA to Managing Director, JPD, Jaipur.
- 11). PA to Director (Tech./Fin.), JPD, Jaipur.


Chief Accounts Officer (IA)