



JAIPUR VIDYUT VITRAN NIGAM LIMITED
OFFICE OF THE CHIEF ENGINEER (MM)

OLD POWER HOUSE PREMISES, BANI PARK, JAIPUR-302006

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No. JPD/ SE(I&S)/Sec.Tech./F.

/D. 1501

Date: 18.3.2015

CIRCULAR

Sub:- Preparation of lot list of scrap/unserviceable items for disposal through spot auction.

During the spot auction(Open auction) held in the month of February 2015, it was noticed that the lot list of various scrap items is not prepared in right and systematic manner. It has been viewed seriously by the Auction Committee. Accordingly, the following guide lines are hereby issued to be kept in mind while preparing the lot lists of scrap/unserviceable items placed before the Auction Committee for the smooth disposal:-

1. All kind of Steel/Galvanized steel items should be depicted by weight in Kg.in the lot list of auctions.
2. In case of PVC cables /XLPE/Armoured cables, AB cables etc., their sizes (assorted sizes)should be indicated.
3. For the vehicles, their type, registration number and model number(year of manufacturing) should be indicated in the lot list.
4. If the empty tanks of Distribution/Power Transformers belongs to various ratings, then, it should be mentioned in the lot list itself as "Empty Tanks of Distribution Power Transformer of assorted size" (as the case may be)/ Also their total numbers/weight in Kg. should also be indicated in the lot list.
5. Earthing testers, pliers, screw drivers etc.should be considered in the consolidated lot of "T&P" scraps and should be shown by weight in Kg.

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6. In case of Tyre/Tubes of vehicles, their sub lots should be prepared according to their sizes.
7. Items like LT GI pins, H/W scraps etc. should be considered in the lot of the Galvanized items and should be shown by weight in Kg.
8. Lots of scrap items of similar nature should be placed at one place in the lot list.
9. In case of Mild steel items like M.S. Nuts & Bolts, M.S Tanks of Transformers etc. should be indicated under single lot and shown by weight in Kg. in sub-lots.
10. In case of vehicle batteries, sub-lots should be prepared according to their sizes/numbers.
11. Other items, minor lots should be shown in the last of the lot list.

It is enjoined upon all concerned to ensure strict compliance of above guide lines.

(K.G. Kanwat)
18/3/2015

(K.G. Kanwat)

Superintending Engineer(I&S)

Copy submitted/forwarded to the following for information and further necessary action:-

- 1) The Director (Technical) Jaipur Discom, Jaipur.
- 2) The Chief Engineer (MM), Jaipur Discom, Jaipur.
- 3) The Chief Accounts officer (IA), Jaipur Discom, Jaipur.
- 4) The Asstt. Controller of Stores (JCC/JPDC/O&M), JVVNL, Jaipur/
Bharatpur/Kota/Bundi/Alwar/Dholpur/Karauli(Hindaun)/Dausa/
Jhalawar/Baran/Sawaimadhopur/Tonk

(K.G. Kanwat)
18/3/2015

Superintending Engineer(I&S)

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