

JAIPUR VIDYUT VITRAN NIGAM LIMITED

No. JPD/CAO/Rules/F.19/D. 601

Jaipur, dated: 10.6.04

ORDER

With the establishment of consumer service centre in Jaipur city and providing of mobile phone with CUG facility to various field officers and others in the city to promote efficiency and bring about economy, following norms are hereby set out:-

- i). No 95 facility will be allowed over any landline telephone whether in office or at the residence of officers/Sub-Stations in Jaipur City Circle. Circle Accounts Officer before passing the bill shall obtain a certificate to this effect.
- ii). No outgoing call facility would be available on telephones installed at the Sub-Stations except one Sub-Station per division to be approved by the Circle Superintending Engineer. On this Sub-Station there will, however, be no limit on outgoing calls. On such Sub-Stations with no outgoing call provision, facility provided by BSNL for such a provision (no free calls) be availed.
- iii). On residential telephones of A.Ens/X.Ens posted in the Jaipur city, ceilings of calls would be regulated as under:-
  - a) A.En in O&M Sub-Division      10 calls per day
  - b) A.En in HTM Sub-Division/      20 calls per day  
X En(City Div.)
- iv). In the office of X.En/A.En, 40 calls per day would be admissible. It would be the responsibility of the Executive Engineer/Assistant Engineer/Office Supdt. to ensure that telephone is kept locked and only in case of necessity in the Nigam's interest it is used. They would be personally responsible to ensure that the outgoing calls does not exceed the limit set out as above.

28/3/2

Note:-

The said ceiling of calls are inclusive of free calls made available by the Telephone Deptt. As far as possible use of CUG facility available on the mobile telephones should be utilised.

v). In case the officers are required to make calls out of CUG then reimbursement of telephone bill for mobile shall be admissible to various functionaries as under:-

- (a) J.Fns upto Rs. 100/- per month
- (b) A.Fns/PAs to MD upto Rs.200/- per month
- (c) X.En and equivalent upto Rs. 300/- per month
- (d) S.E. and equivalent upto Rs. 500/- per month

With this facility, the facility of mobile telephones (other than CUG) if allowed earlier shall cease to be operative.

vi) In order to ensure the CUG facility extensively used thereby effecting economy, officers other than referred above, otherwise entitled to the facility of reimbursement of mobile telephone be also immediately allowed CUG facility on the telephone available with them. Other senior officers, if not having mobile telephone of their own may be provided such telephone from the service centre.

By Order,

  
(A.K.Jain)

Chief Accounts Officer

Copy to the following for information and necessary action:-

1. The Chief Engineer (O&M), Jaipur Discom, Jaipur
2. The Chief Engineer (M&P), Jaipur Discom, Jaipur
3. The P.A. & Controller of Accounts, Jaipur Discom, Jaipur
4. The Dy. Chief Engineer (C&P/APDRP), Jaipur Discom, Jaipur
5. The Company Secretary, Jaipur Discom, Jaipur
6. The Superintending Engineer (JCC), Jaipur Discom, Jaipur
7. The Executive Engineer (MIS), Jaipur Discom, Jaipur
8. The Executive Engineer (CD), Jaipur Discom, Jaipur
9. The Sr. Accounts Officer/Accounts Officer ( ), Jaipur Discom, .....
10. The Assistant Engineer ( ), JCC, Jaipur Discom, .....
11. P.A. to the Managing Director, Jaipur Discom, Jaipur

  
Asstt. Accounts Officer (Rules)