

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

JPD/Rules-114

No. JPD/CAO/Rules/F. 122/D 687 Jaipur, dated 19-6-2004

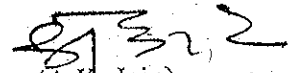
**ORDER**

**Sub: Composite Short Term Loan from Bank to the non-gazetted employees.**

Pursuant to the decision of Co-ordination Committee taken in its 70<sup>th</sup> meeting held on 29.5.2004, the Managing Director has been pleased to adopt the State Government order No. F.5(1) F D (Rules) 2004 dated 14.1.2004 and dated 6.5.2004 (copies enclosed) regarding grant of composite Short Term Loan from the State Bank of Bikaner of Jaipur, as referred in the letter No. F.5(1) F, D (Rules) 2004 dated 23.1.2004 (copy enclosed), to the employees of Nigam for purchase of Food Grain, Festival and Educational expenses of children.

This is subject to ratification by the Board of Directors.

By order,

  
(A.K. Jain)

Chief Accounts Officer

Copy forwarded to the following for information & necessary action:-

1. The Chief Engineer ( ), JPD Jaipur.
2. The Financial Advisor & Controller of Accounts, JPD Jaipur.
3. The Secretary, JPD, Jaipur
4. The Addl. Superintendent of Police (Vig.), Jaipur Discom, Jaipur.
5. The Dy. Chief Engineer ( ), JPD, Jaipur.
6. The Chief Personnel Officer, Jaipur Discom, Jaipur.
7. The Superintending Engineer ( ), JPD, \_\_\_\_\_
8. The Company Secretary, Jaipur Discom, Jaipur
9. The Sr. Accounts Officer ( ), Jaipur Discom, \_\_\_\_\_
10. The Dy. Director Personnel, Jaipur Discom, \_\_\_\_\_
11. The Executive Engineer ( ), Jaipur Discom, \_\_\_\_\_
12. The Dy. Secretary(GAD), JPD, Jaipur.
13. The Public Relation Officer, Jaipur Discom, Jaipur
14. The Accounts Officer/Asstt. Accounts Officer ( ), JPD, \_\_\_\_\_
15. The Asstt. Secretary/ Estt. Officer ( ), JPD, Jaipur.
16. P.A. to the Managing Director, Jaipur Discom, Jaipur.

  
Asstt. Accounts Officer (Rules)

GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)

No.F.5(1)FD(Rules)2004

Jaipur, dated : 14.01.2004

**ORDER**

***Sub :- Grant of Composite Loan for purchase of Food Grain, Festival and Educational Fees of children of Government servant.***

In supersession of Finance Department Order No.F.1(17)FD(R)/70 dated 20.4.1970 and Finance Department Order No.No.F.1(63)FD(R)/70 dated 24.11.1970 as amended from time to time on the above subject, the Governor is pleased to make the following rules to regulate the grant of Composite Short Term Loan to the Government servants, namely :-

**1. COMPOSITE SHORT TERM LOAN :-**

Composite Short Term Loan shall be for purchase of food grain, meeting requirements of festival and educational fees of children of Government servant. It shall be arranged through a bank, as may be indicated by the Government.

**2. ADMISSIBILITY & COMMENCEMENT :**

- (1) The composite short term loan shall be admissible to Government servants in receipt of basic pay not exceeding Rs.6500/- per month.
- (2) These rules shall come into force with immediate effect.

**3. WHEN NOT ADMISSIBLE :**

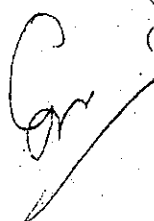
It shall not be admissible to a temporary Government servant and also to a Government servant under suspension.

**4. AMOUNT OF LOAN :**

The amount of Loan may be upto one and half times of the basic pay of the respective employee rounded off to the nearest hundred rupees or Rs.8000, whichever may be less.

**5. CONDITION FOR GRANT OF COMPOSITE SHORT TERM LOAN :-**

- (1) No loan shall be sanctioned till the previous composite short term loan, if any, has been recovered in full.
- (2) The loan shall be admissible and paid only once in a calendar year, preferably before 31st March.
- (3) Loan shall be sanctioned to regularly selected Government servants only.
- (4) The rate of interest shall be as fixed from time to time.
- (5) The amount of loan together with interest thereon shall be recoverable in 8 monthly instalments before the month of December, whichever is earlier.



6. SANCTION OF LOAN :-

The bank, on recommendation of Head of Office, shall sanction the loan in respect of eligible Government servants,

7. MODE OF RECOVERY AND REPAYMENT :-

- (1) The amount of advance shall be recovered through monthly salary. The first instalment shall commence with the issue of first salary after the draw of loan.
- (2) The amount of repayment instalments shall be fixed in monthly instalment, including interest.
- (3) The amount of loan recovered shall be remitted to the bank as per procedure laid down.

8. PROCEDURE :-

- (1) A Government servant shall apply for grant of loan to his head of office in the prescribed form.
- (2) The Head of Office shall recommend for sanction of the Composite Short Term Loan with desired information regarding Government servant.
- (3) The bank shall sanction the loan to the Government servant through the savings bank account of the respective employee available with the bank with an intimation to the Head of Office.
- (4) Recovery of the loan shall commence from the salary of the Government servant as per the terms of sanction of loan.
- (5) If a Government servant is placed under suspension, after grant of loan, the recovery of loan shall be made from the subsistence allowance.
- (6) A Government servant who (after grant of loan) is transferred to a new office, the existing Head of Office shall intimate the details of loanee employee's transfer to the bank and make a specific mention to the new Head of office for repayment of the loan with interest to the bank.
- (7) Overdue composite loan against an employee shall be recoverable alongwith interest from his other dues.

By Order of the Government

(Dr. Govind Sharma)

Secretary to the Government  
Finance (W)

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GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)

ORDER

No. F. 5(1)FD/Rules/2004

Jaipur, dated : 6-5-2004

*Sub:- Grant of Composite Loan for purchase of Food Grain, Festival and Educational Fees of Children of Government servants.*

The Governor is pleased to order that para 5 of Finance Department order of even number dated 14.1.2004 shall be substituted by the following namely :-

"5-Condition for Grant of Composite Short term Loan :

- (1) No Loan shall be sanctioned till the previous composite short loan, if any, has been recovered in full.
- (2) Loan shall be sanctioned to regularly selected Government servants only.
- (3) The rate of interest shall be such as may be fixed from time to time.
- (4) The amount of loan together with interest thereon shall be recoverable in 8 monthly instalments".

This will come in force with immediate effect.

By order of the Governor,

(Dr. Govind Sharma) 6.5.2004

Secretary to the Government  
Finance (W)

Copy forwarded to :-

1. All Principal Secretaries/Secretaries/Special Secretaries to the Government.
2. All S.A. to Ministers/State Ministers.
3. All Sections of the Secretariat.
4. All Heads of the Departments.
5. All Treasury Officers.
6. Administrative Reforms (Gr.7) with 7 copies.
7. Accountant General Rajasthan, Jaipur (200 copies).
8. Vidhi Rachana Sangthan for Hindi translation.
9. Director, Treasuries & Accounts, Rajasthan, Jaipur with 100 spare copies for sending to all Sub-Treasury Officers.

Copy also to the :-

1. Secretary, Rajasthan Legislative Assembly, Jaipur with 20 extra copies for Subordinate Legislative Committee.
2. Secretary, Rajasthan Public Service Commission, Ajmer.
3. Registrar, Rajasthan High Court, Jodhpur.
4. Secretary, Lokayukt Sachivalaya, Jaipur.

(M.P. Dixit)

Officer on Special Duty

(RSR - 16/2004)

GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)

No.F. 5(1)FD(Rules)/2004


Jaipur, dated: 23.01.2004

1. Additional Chief Secretary /All Principal Secretaries / Secretaries / Special Secretaries to Government of Rajasthan, Jaipur
2. All Heads of Departments

It has been decided to make available to the willing non-gazetted Government servants drawing pay upto Rs 6500/- a composite short term loan from bank for meeting requirements for purchase of foodgrain, festival and/or to meet educational expenses of their children. A copy of the order issued in this regard is enclosed.

The State Bank of Bikaner and Jaipur has agreed to operationalise the aforesaid scheme for the State Government employees. The bank has agreed to grant the composite short term loan at 10.5% per annum (simple) rate of interest. The head of office shall remit the recoveries made from the loanee employees towards the composite short term loan through a banker's cheque with list of employees from whose salary recovery has been made indicating names of the loanee employees, their SB account numbers, the loan account numbers, and the amounts recovered.

Kindly instruct your subordinate offices to facilitate eligible Government employees of your department to take benefit of the aforesaid scheme by obtaining the application form of the concerned branch of SBBJ.

  
(S.P. Gupta) 24/1/04  
Principal Secretary, Finance

Encl. :

Order No. F.5(1) FD(Rules)/2004 dated 14.1.2004