

**JAIPUR VIDYUT VITRAN NIGAM LTD.**

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No.JPD/MD/OSD/ATR/F.389/D.3584

Jaipur, dated: 21-10-14

CIRCULAR**Sub:- Delay in issue of first bills to consumers.**

The Accountant General, Rajasthan while conducting the Performance Audit (IT) of the Billing System in Jaipur Discom has very prominently observed that abnormal delay occurred in issuing of first bills to the consumers ranging upto 1 to 528 days i.e. beyond 3 months during the period April,2012 to Dec.2013. In the Exit Conference on this Review held in the office of A.G. Rajasthan by Secretary, GoR, Whole Time Directors and other senior officers of the respective wings, serious concern has been expressed by the A.G. as well as Secretary, Energy saying that under the financial crisis under which the Discom is passing through the officers are not vigilant and bothered to issue first bills timely to the consumers who have already used the electricity, which is must to fetch the revenue. A detailed circular in this regard was also issued by my predecessor. In the circular No.JPD/CAO(ATR)/Rev./D.448 dated 26.2.2014 (copy enclosed for ready reference).

The Discoms precarious financial conditions needs not to emphasize as it is known to one and all, which is resulting in non-payment of power purchase bills, interest to lenders and other emergent payments.

It is, therefore, enjoined upon all concerned that in addition to the above circular first bills to the consumers must be issued in the first cycle after release of connection but in any case within 2-3 months positively. JENs concerned must ensure that the consumer files are returned/resubmitted to the AEN concerned maximum within 15 days from the date of service connection order so that ARO and his team is in a position to issue bills timely. It is however stated that any carelessness/slackness in dealing these matters would be viewed very seriously and will attract disciplinary action against the defaulting officers/officials. Circle AOs are directed to ensure that the monthly position of pending bills is provided to the corporate office (Revenue Section) in the enclosed format by 15th of the following month.



(B.K.Dosi)
Managing Director

Copy to the following for information & necessary action:-

1. The Chief Engineer (JZ/BZ/KZ), Jaipur Discom, _____.
2. The Chief Accounts Officer(),Jaipur Discom, _____
3. The Suptdg. Engineer(),Jaipur Discom, _____
4. The Sr.AO/AO(), Jaipur Discom,_____
5. PS to Chairman, Discoms, Jaipur
6. PA to M.D./Director (Fin./Tech.), JPD, Jaipur



Officer on Special Duty(ATR)



Jaipur Vidyut Vitran Nigam Limited

NO.JPD/CAO(ATR)/Rev/F.382/D. 448

Jaipur, dated 26.02.14

CIRCULAR

The Discoms are passing through acute financial crisis. It is becoming difficult even to manage pressing liabilities of power suppliers, debt servicing etc. The current revenues are inadequate. Though, the government support and Bank loans are available to some extent but these do not suffice. Hence, it becomes necessary to augment our internal revenues. The government as well as the management of the Discoms are advising time and again to give maximum attention to revenue growth. Among various measures for it, one such is to ensure timely billing of those consumers who get connected to the grid but their billing does not start timely. This results in adversely impacting revenue assessment/growth.

Though, various instructions on this issue are already in place, yet in continuation to the existing orders it is directed that:-

1. The unit officer will ensure that consumer's files of the released connections are not delayed with the JEns/agencies concerned and are delivered to the revenue section timely and regularly.
2. In case the connection files are not received back within 15 days of issue of SCO, the AEn concerned will personally monitor all such cases and ensure to arrange its return and onward transmission to revenue section for billing.
3. ARO of the Sub-division will ensure that first bills of the consumers files received in his section are issued in next immediate billing and complete record thereof is also maintained with him.
4. ARO of the Sub-division concerned will also ensure that meter readers under his jurisdiction are taking and providing reading of 100% meters. To make it further clear, binder leaf/database of certain meter(s) in the route order may not be available with the meter readers. Reading of all such meters

indicating meter numbers must be taken from them in A-30, so that pending first bills, if any, are issued, Consumers to be transferred to the correct binders are transferred and cases of unauthorized supply could also be unearthed.

5. The Circle Accounts Officer will also monitor the progress of issue of first bills closely. He will ensure that instructions conveyed in this order is implemented and the cases where consumer files are not returned within 30 days of issue of SCOs, are informed to the SE concerned. 3
6. The inspecting officers will ensure to check compliance of above instructions and will also make a mention of it in their Inspection Report.
7. The Internal Auditors will also check compliance of these instructions and report about status of implementation of the Sub-division visited.


(A.K.Gupta)

Managing Director

Copy to the following for information & necessary action:-

1. The Managing Director, AVVNL, JdVVNL, Ajmer/Jodhpur
2. The Director (Finance/Technical), JVVNL, Jaipur.
3. The Zonal/Dy./Chief Engineer (), JVVNL,
4. The CAO(FM/IA/Control)/Addl.S.P.(Vig., JVVNL, Jaipur.....
5. The Superintending Engineer (), JVVNL, with the advise to please arrange to circulate this circular among all the AEns/XEns under his jurisdiction.
6. The Sr. /A.O. (), JVVNL,


Officer on Special Duty(Rev.)

JAIPUR VIDYUT VITRAN NIGAM LIMITED
POSITION OF PENDING FIRST BILLS (F.B.)

CIRCLE	SR. NO.	NAME OF SUB-DIVISION	F.B. PENDING AT THE BEGINNING OF THE MONTH	NEW CONNECTION RELEASED DURING THE MONTH	TOTAL F.B. TO BE ISSUED (3+4)	TOTAL FIRST BILLS ISSUED DURING THE MONTH	PENDING F.B. AT THE CLOSE OF THE MONTH (3-6)	AGE WISE PENDING				REASON OF PENDING IN BRIEF
								> 6 MONTH BUT < 1 YR.	> 3 MONTH BUT < 6 MONTH	UPTO 3 MONTH	MONTH	
			3	4	5	6	7	8	9	10	11	12
	1	2	3	4	5	6	7	8	9	10	11	12
	1											
	2											
	3											
	4											
		DIVISION TOTAL	0	0	0							
	1											
	2											
	3											
	4											
		DIVISION TOTAL	0	0	0							
	1											
	2											
	3											
	4											
		DIVISION TOTAL	0	0	0							
	1											
	2											
	3											
	4											
		DIVISION TOTAL	0	0	0							
		TOTAL CIRCLE										

SIGNATURE OF REPORTING OFFICER