

JAIPUR VIDYUT VITRAN NIGAM LTD.

No.JVVNL/CAO/AAO(BR)/F.83 /D.

6540

Jaipur, dated 13/11/03

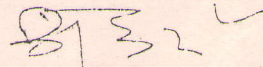
ORDERSub:- Clearance of Misc. Advance against officers.

The Board of Directors in its 47th meeting held on 10.10.2003 has authorised the Chairman & Managing Director, Jaipur Discom for clearance/adjustment/writing off of Misc. Advance upto Rs.10,000/- standing against the officers of the Company pertaining to the period prior to 31.3.1990 in cases where PCB's/Vouchers and other records are not available.

Accordingly, the Circle Accounts Officers are advised to review all the pending cases of Misc. Advance upto Rs.10,000/- lying outstanding in their books against the officers pertaining to the period prior to 31.3.1990 and to make all necessary efforts to trace out the PCB s/Vouchers and other relevant records pertaining to these advances. In case the Circle Superintending Engineer and Accounts officer are satisfied that all necessary efforts have been made and no relevant record of any kind is available then such cases alongwith a certificate regarding non availability of relevant records may be sent to the Chief Engineer(O&M) through Circle Superintending Engineer for his recommendations and for onward submission of these cases to corporate office for obtaining sanction of the Chairman & Managing Director, Jaipur Discom for clearance/adjustment/writing off of Misc. Advance.

The Circle Accounts Officers are further advised to submit monthly report regarding No. of cases disposed off in the above manner.

By Order,



(A. K. Jain)

Chief Accounts Officer

Copy to the following for information & necessary action:-

1. The Chief Engineer (O&M), Jaipur Discom, Jaipur.
2. The Financial Adviser & Controller of Accounts, Jaipur Discom, Jaipur.
3. The Superintending Engineer (), Jaipur Discom, _____
4. The Company Secretary, Jaipur Discom, Jaipur.
5. The Sr. Accounts Officer/ Accounts Officer, Jaipur Discom, Jaipur.



Chief Accounts Officer