

JAIPUR VIDYUT VITRAN NIGAM LTD.

NO. JPD/CAO/REV./F.74(2)D. 1070

Jaipur, Dt. 2-8-04

O R D E R

In order to post correct amount deposited by the consumers for issue of correct energy bills and to eliminate chances of leakage of revenue to the Nigam, following guidelines are hereby issued for compliance of all concerned:-

1. Instead of providing copy of scroll to A.A.O. (CCC), JVVNL, Jaipur, copies of scrolls will be provided by M/s. JPHSS to the Unit Officers in duplicate.
2. While sending input advice to computer agencies for billing, the Unit Officer will ensure that stubs being sent to the computer agencies are supported with copies of scrolls / PCCB invariably.
3. In case, totals of the scrolls / PCCB are required to be made changes due to detaining stubs pertaining to temporary consumers etc. or otherwise, same must be shown invariably in red ink in the scroll / PCCB.
4. One lot should not be more than 99 stubs and totals of the same are also required to be shown specifically in red ink.
5. After receipt of outputs from the computer agencies one copy of scroll of M/s. JPHSS be sent to A.A.O. (CCC), JVVNL, Ajmeri Gate, Jaipur for his record because unit officers are already having original copy of the same.

Compliance of the above instruction be made strictly from 18.04.




(A.K. Jain)

Chief Accounts Officer

Copy to the following for information and necessary action :-

1. The Chief Engineer(O&M-I/II), Jaipur Discom, Jaipur.
2. The FA&COA, Jaipur Discom, Jaipur.
3. The Addl. S. P.(Vig.), Jaipur Discom, Jaipur.
4. The Dy. Chief Engineer(C&P), Jaipur Discom, Jaipur.
5. The Supdtg. Engineer(JCC/JPDC/O&M/PLAN), Jaipur Discom, \_\_\_\_\_.
6. The Company Secretary, Jaipur Discom, Jaipur.
7. The Executive Engineer(MIS /O&M \_\_\_\_\_), Jaipur Discom, \_\_\_\_\_, with 4 spare copies for AEN's.
8. The Sr. Accounts Officer/Accounts Officer( \_\_\_\_\_), Jaipur Discom, \_\_\_\_\_.
9. M/s. Jaipur Pensioners Hitkari Sahakari Samiti Ltd., D-264, Durga Marg, Bani Park, Jaipur.



Chief Accounts Officer