

JAIPUR VIDYUT VITRAN NIGAM LTD.

NO.JPD/CAO/Rev./F.423/D. 877


Jaipur, Dt.31.07.06

ORDER

In order to ensure smooth functioning of the Anti Power Theft Police Stations (APTPSs) established / to be established, the Dy. S.P.(Vig.) located at various district head quarters may be declared as Head of Office, including for the APTPSs under their control. The Head of Office so declared, will be responsible and ensure the following:

- (i) He will maintain PCB and shall also act as Drawing & Disbursing Officer for his office and the APTPSs under his subordination.
- (ii) He will prefer salary & other claims in respect of the staff (other than police staff) posted in his office and the police stations under his jurisdiction, to the Circle Accounts Officer concerned.
- (iii) Claims of home guard staff deployed under his jurisdiction shall also be preferred by him through FVC bills.
- (iv) Except Jaipur, he will be allowed monthly imprest @ Rs.4,000/- per APTPS subject to further recoupment thereof on submission of the PCB to the Circle Accounts Officer concerned, weekly.
- (v) For Jaipur (JCC & JPDC), monthly imprest shall be allowed @ Rs.1,000/- per APTPS only.
- (vi) Circle Accounts Officer located at the head quarter of the Dy. S. P.(Vig.) concerned shall entertain their bills / PCB for pre-audit and payment / recoupment. It is to clarify further that for APTPSs of JCC & JPDC, Accounts Officer (JCC) & the Accounts Officer (JPDC) respectively would be the concerned officers to entertain the claims of their respective Dy. S. P.
- (vii) Where jurisdiction of Dy.S.P.(Vig.) is spread over two or more accounting units (jurisdiction of more than one Circle Accounts Officer), he will prefer claims and render PCB for recoupment to the Circle Accounts Officer located at his head quarter, recording abstract of expenditure made, accounting unit wise i.e.

- expenditure made under the jurisdiction of respective accounting unit.
- (viii) Vehicles for the APTPSs will be hired after taking approval of the Circle Superintending Engineer concerned.
- (ix) SHO of the APTPSs will be authorized to accept amount of the compounding charges after lodging FIRs. Such compounding charges may be accepted by him issuing Provisional Receipt (A-8) after getting the same issued from the respective Circle Accounts Officers, who will maintain proper records for such A-8 issued.
- (x) Amounts so received shall be deposited by the SHO with the Circle Accounts Officer concerned providing details of amount received sub-division wise on same day or latest by the next working day obtaining receipt (A-9) in lieu thereof. The Circle Accounts Officer will receive the amount under Sundry Debtors Collection A/c with details of amount received sub-division wise & also record a certificate on the reverse side of the latest used A-8 indicating that "Amount Rs..... collected through A-8 No..... dt..... to no..... dt..... have received by his office, issuing receipt their against No..... dated The Circle Accounts officer will further provide details of collection made by him through APTPSs to the respective unit officers on the same day.


(R. P. Goyal)
Managing Director

Copy to the following for information and necessary action :-

1. The Zonal Chief Engineer, (JZ/BZ/KZ), JPD, Jaipur/Bharatpur/Kota
2. The FA&COA, Jaipur Discom, Jaipur.
3. The Addl. S.P.(Vig.), Jaipur Discom, Jaipur.
4. The Superintending Engineer(), Jaipur Discom, _____.
5. The Sr. Accounts Officer/Accounts officer(), JPD, _____.
6. The Executive Engineer(), Jaipur Discom, _____
alongwith 4 spare copies for their Assistant Engineers.
7. PA to MD, Jaipur Discom, Jaipur.


Chief Accounts Officer