

**JAIPUR VIDYUT VITRAN NIGAM Ltd.**

No. JVVN/CAO/Tax/F.225/D. 1894

Jaipur; dated 30-11-06

**CIRCULAR**

The services provided by the JVVNL to outside agencies such as services given for testing of equipments, technical inspection, certification etc. are covered under the purview of service tax, subject to exemption to the extent of limit of Rs.4 lakhs/annum.

In order to ensure that the action(s) in regard to service tax are taken timely, the Sr. Accounts officer (MM), Jaipur Discom, Jaipur is nominated as the Nodel Officer.

The following instructions are issued for compliance by Circle AOs and Sr. AO (MM), JVVNL:-

**By Circle Sr. Accounts Officers/ Accounts Officers**

On receipt of the service tax, the same will be deposited by them in the collection account. The credit balance on this account will be transferred by them to Sr. AO (MM) on weekly basis through ATC, attaching therewith the copies of bills and other related documents.

**By Sr. Accounts Officer(MM)**

Based on the ATCs, as above, he will deposit the service tax timely to the Central Excise & Customs Deptt, obtain the service tax number and file the prescribed return (s) and get the assessment done on time, so as to avoid any default/penal action(s).

The detailed accounting procedure to be followed by the Circle AOs and Sr. AO (MM), JVVNL in this regard is enclosed and marked as Annexure 'A'.

It may be noted that the Service tax is a statutory liability and any lapse in the matter will be viewed seriously and the defaulting officers/officials will be held personally responsible.

By order

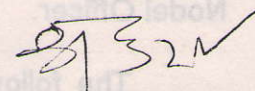


(A. K. Jain)

Chief Accounts Officer

Copy to Submitted /forwarded to the following for further needful:-

1. The Zonal Chief Engineer (JZ / KZ / BZ ), Jaipur Discom , \_\_\_\_\_.
  2. The Chief Engineer (MM), Jaipur Discom, Jaipur.
  3. The F.A. & Controller of Accounts, Jaipur Discom, Jaipur.
  4. The F.A. & COA / CAO ,RRVNL/RUVNL/AVVNL/JDVVNL \_\_\_\_\_.
  5. The Chief Personnel Officer, Jaipur Discom, Jaipur.
  6. The Superintending Engineer ( \_\_\_\_\_ ), Jaipur Discom , \_\_\_\_\_.
- He is requested to arrange endorsement / circulation of this circular to all the XENs / AENs under his control.
7. The Secretary, Jaipur Discom, Jaipur.
  8. The Sr.Accounts Officer(MM),Jaipur Discom, Jaipur. He may seek advice as may be required from time to time from M/S Kalani & Co., Tax Consultant.
  9. The Sr.Accounts Officer/Accounts Officer ( \_\_\_\_\_ 1),Jaipur Discom, \_\_\_\_\_.
  10. The PS to Chairman & Managing Director, Jaipur Discom, Jaipur.
  11. The Asstt. Secretary(GAD), Jaipur Discom, Jaipur.

  
Chief Accounts Officer

(A. K. Jain)  
Chief Accounts Officer



Accounting Procedure in regard to Service Tax

- (i) When the amount of service tax is deposited by the Circle A.O. in collection account, the following entry may be carried out:

Cash/ Bank A/c Dr.  
To Liabilities for payment of service tax. A/c

- (ii) The following entry will be passed in books of Circle A.O. at the time of sending the ATC.

Liabilities for payment of service tax A/c Dr.  
To Inter Unit Transactions A/c

- (iii) On receipt of ATCs, A.O. (MM) will carry out the following entry:

Inter Unit Transactions A/c Dr.  
To Liabilities for payment of service tax A/c

- (iv) The Liabilities for payment of service tax will be cleared by way of deposition of service tax by A.O. (MM).

Note: At the completion of financial year, Circle A.O. and A.O. (MM) will ensure reconciliation of ATCs raised/ accepted.

By order  
(A. K. Jain)  
Chief Accounts Officer