

JAIPUR VIDYUT VITRAN NIGAM LIMITED

No.JPD/CAO/REV./F. 215/D. 2714

Jaipur, dated:- 23.3.07.

ORDER

It has come to the notice that supply of agriculture (meter) consumers is being provided through in built meters on distribution transformers itself under the FRP thereby resulting in replacement of the meters installed at consumers premises. It has also come to the notice that particulars of meters installed & replaced in such cases are not being informed timely to revenue section of the sub division concerned for billing such consumers, accordingly. In order to ensure correct & timely billing of such consumers, following instructions are hereby issued for strict compliance by all concerned:-

- (i) Prior to issue of aforesaid distribution transformers to be utilized for FRP works from the sub divisional store, the AEN concerned will ensure to obtain list of consumers for whom such transformers are to be installed from the contractor / Jr. Engineer concerned, in Annexure-A, enclosed.
- (ii) After receipt of list of consumers, as per item (i) above the AEN will further ensure to issue MCOs in respect of such consumers & deliver the MCOs to the contractor concerned at the time of issuing distribution transformers in respect of such consumers through Jr.Engineer/Store Keeper.
- (iii) The Jr.Engineer/Store Keeper concerned will be responsible for obtaining compliance of these MCOs alongwith meters replaced from the contractor concerned and will further be responsible for verification of particulars of meters (including meter reading) replaced and installed with the date of replacement as shown therein. .
- (iv) For the purpose of verification, the JEN / Store Keeper concerned will maintain a register in Annexure-B enclosed and will complete its column number 1 to 5 prior to issue of such distribution transformers whereas column number 6 to 12 will be completed after receipt of meters replaced and MCOs received, duly complied with from the contractors.
- (v) After verification of entries of MCOs complied with, the JEN/Store Keeper will append their dated initials thereon and will send the MCOs to the revenue section of the Sub-division forthwith through the AEN.



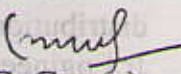
(vi) The JEN/Store Keeper will further ensure that no distribution transformers are issued to such contractors who have failed to provide complied MCOs taken by them with distributions transformers, issued previously. The contractors bills shall not be verified by the AEN/XEN concerned in such cases of default by the contractors, prior to receipt of meters and details of meters replaced & installed.

(vii) ARO of the Sub division will also ensure that particulars of meters shown replaced and installed in the MCOs are recorded by the meter Readers in A-10 of the respective consumers & input Advice (3A) thereof are sent to computer agencies, timely.

(viii) Compliance of these instructions alongwith compliance of order No.JPD/CAO/Rev./F.450/d.1901 dated 11.12.06 (JPD-6/211) & order No.JPD/CAO/Rev./F.295/D.2346 dated 13.2.07 (JPD-6/219A) as well, will be seen by all the Executive Engineers, Internal audit parties and the Inspecting Officers visiting the Sub-division. They will further ensure that instructions contained therein are being complied with by the Sub-divisional staff and the consumers being billed as per new meters installed & replaced meters are received back by the Sub-division timely.

Non compliance of above instructions shall entail disciplinary proceedings against the defaulters.

Encl:- As above.


(R. G. Gupta)

Chairman & Managing Director

Copy to the following for information & necessary action:-

1. The Zonal Chief Engineer(JZ/KZ), Jaipur Discom, Jaipur/Kota.
2. The FA&COA, Jaipur Discom, Jaipur.
3. The Supdtg. Engineer(JCC/JPDC/O&M),Jaipur Discom, _____.
4. The Executive Engineer(MIS/O&M/ _____),Jaipur Discom, _____, alongwith 4 spare copies for AEN's.
5. The Sr. Accounts Officer/Accounts Officer(_____),Jaipur Discom, _____.


Chief Accounts Officer

Annexure-A

List of consumers requiring MCOs for installation
of Distribution Transformers(DT) with in built metes

S.No.	A/c No.	Name & address of consumers	Village/Locality
1	2	3	4

Signature of contractor/Junior Engineer

Annexure-B

Particulars of meters replaced by installing distribution transformers with in built meters

Sl. No.	Name of contractor	Sl. No. of DT installed	Details of Meter installed		A/c No.	Name of consumer	Locality	Details of meter removed		MCO No. & date	Reference of receipt of meter replaced (item & pg. No. of Stock Register)
			Meter No.	Initial reading				Meter No.	Final reading		
1	2	3	4	5	6	7	8	9	10	11	12