

(35)

JAIPUR VIDYUT VITRAN NIGAM LTD.

No. JVVNL/CAO/SR.AO/F.93/D.2363

JAIPUR, AUG 20, 01.

The Superintending Engineer(),
Jaipur Vidyut Vitran Nigam Ltd.,

Sub: MIS 3.1 & 3.2.

In order to avoid delay in preparation of control summary and MIS 3.1 & 3.2, instructions were issued to submit the MS-14 by unit offices upto 10th of every month to the computer agencies, vide Order No.RSEB/CAO/REV/CCC/F.1(40)/D.1860 dt.1.1.99.

The control summary and MIS reports are now being required by the management upto 15th of every month and therefore looking to the requirement of early preparation of MIS, it has been decided that MS-14 alongwith cash stubs upto the last date of month should be submitted by unit offices upto 7th of the following month to the computer agencies through Computer Coordination Cell, positively.

It is, therefore, enjoined upon all the concerned that MS-14, cash stubs upto the last date of month and advices are submitted to computer agencies upto the 7th of every month. Any lapse or non compliance by units would be viewed seriously and liable for disciplinary action which may be clearly clarified to them. Zonal Sr.AO/AO, Incharge of C.C.Cell, will send a list of defaulters every month, to this office.


(A.K.JAIN) 18/8/01
CHIEF ACCOUNTS OFFICER

Copy to the following for information and necessary action:-

1. The Chief Engineer(O&M), JVVNL, Jaipur.
2. The Financial Advisor & Controller of Accounts, JVVNL, Jaipur.
3. The Sr.Accounts Officer/Accounts Officer(), JVVNL, _____.
4. The Executive Engineer(), JVVNL, _____.


CHIEF ACCOUNTS OFFICER