

## JAIPUR VIDYUT VITARAN NIGAM LTD.

No. JVVNL/CAO/F.259/D. 4343

Jaipur. Dt. 19.12.2007

## C I R C U L A R

It has been observed that output reports generated and provided by the concerned computer agency to unit officers alongwith energy bills are not reviewed at any level in the Sub Division. All outputs are very useful and indicate any deficiency in the billing which require remedial measures by the unit officers. Some of following outputs are directly linked with the increase of assessment. Therefore, it is emphasised upon the ARD and unit officer that these outputs may be reviewed every month and progress/compliance be sent through DO letter to the concerned SE/XEN, so that same may be incorporated by the SE in monthly DO letter.

S.No.	Particulars.	Output No. & Remark
1.	Report on variation of energy consumption.	25
2.	List of connections lying disconnected for more than 2 months.	22 & 23
3.	Ledgerwise list of meter not working/reading not available due to various reasons.	26
4.	List of consumers whose premises/meter locked for more than 3 months.	24
5.	List of consumers who are billed on average basis but actually consumption in meter is more than average units.	This is an additional output which is presently being provided by M/s. BSES.

It is, therefore, enjoined upon all concerned that above outputs may be reviewed by the AEN or ARD at their personal level and compliance reported otherwise disciplinary action against the defaulters will be initiated.

(Dr. Ashok Singhvi)

Chairman and Managing Director

Copy to the following for information and necessary action.

1. The Chief Engineer (O&M), JVVNL, Jaipur.
2. The Superintending Engineer ( ), JVVNL, JPR.
3. The Executive Engineer ( ), JVVNL, Jaipur.

Chief Accounts Officer