

JPD/6-73

JAIPUR VIDYUT VITRAN NIGAM LIMITED
VIDYUT BHAWAN, JYOTI NAGAR, JAIPUR

No. Jp. Discom/CAO/EA/Income Tax/F.6/D. 1885 Jaipur, Dt 11-7-02

CIRCULAR

Income-Tax Officer, Ward 6(1), Jaipur vide his letter No. ITO/W-6(1)/JPR/2002-03 dated 26.6.02 has intimated to this office that a scheme titled as "Suvidha" has been launched w.e.f. 1.7.02. The scheme is optional and provides facility of bulk filing Income Tax returns to the salaried employer. In this scheme, the employee has to submit his return in prescribed form i.e. Form No.3 to his employer instead to the I.T.D. The scheme is eligible only for those employees/officers who are posted at Jaipur.

Hence, it is intimated that officers/employees who may wish to avail this scheme, may send their consent in writing in "Consent Form" to this office within seven days positively. Proforma of Consent Form is enclosed herewith.

(A.K. Jain)

Chief Accounts Officer

Copy to the following for information and necessary action:-

1. The Chief Engineer(O&M)/(M&P)/(Comml.)JVVN Ltd., Jaipur.
2. The FA&COA, JVVN Ltd., Jaipur
3. The Dy. Chief Engineer(MM)/Adl. S.P.(Vig.), JVVN Ltd., Jaipur
4. The Supdtg. Engineer(), JVVN Ltd., Jaipur.
5. The Dy. Secretary(Admin.), JVVN Ltd., Jaipur.
6. The Sr.AO/AO/AAO(), JVVN Ltd., Jaipur.
7. The Asstt. Secretary(Estt.), JVVN Ltd., Jaipur.

Encl: Consent Form

Chief Accounts Officer

2. The employee opting for credit to his bank account through the Electronic Clearance Scheme of RBI shall enclose the mandate form with his return of income in Form No.3.

3. The returns of income in Form No.3 should be in the same order as in Part B of the above Chart, and are numbered with the same Serial number as in the chart.

Place:

Date:

Name and signature of the
employee/DDO

(For use of Income tax Office only)

Receipt

This is to certify that the receipt of Bulk Return containing returns of income for the Assessment year from (name of employer/DDO) today i.e; (date) along with returns of income in Form No.3 of Employees as per the list given in the control chart above.

Date Stamp and
Official Seal

Name and Signature of
Receiving Officer

Consent Form

.....son/daughter/wife/of
.....employee of M/s.....
Hereby authorize Sri My
employee/DDO to furnish my return of income for Assessment year
..... before Income-tax Department under the scheme of the
Income-tax Department called 'SUVIDHA'.

2. I also authorise my above employer/DDO to receive any intimation
letter, challans, notice etc. in respect of above return from Income-tax
Department on my behalf

3. I further authorise my employer/DDO to receive any refund voucher
issued by the Income-tax Department in my name in connection with
the above return.

OR

*The refund arising to me on the processing of the above return may be
transferred to my Bank Account through the Electronic Clearing
Service (ECS) of the Reserve Bank of India for which separate mandate
form is enclosed.

(*Delete whichever is not applicable.)

Place:

Date:

(
Name and signature of the assessee
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