

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

No. JPD/CAO/Rev./F. 314 /D. 3210

Jaipur, dated : 8.11.2002

**ORDER**

In order to activate and motivate the employees including officers posted in the field for bringing about increase in revenue assessment and also recovery of arrears, the Chief Accounts Officer shall be visiting the Circle Headquarters every month and take meeting of AROs posted in the circle monthly in which Assistant Engineers would also associate once in a quarter to be intimated in advance. In the said meeting, following points would be mainly discussed.

**A) Enhancing assessment.**

- i). Issuance of first bill timely.
- ii). Replacement of stopped/defective meters.
- iii). Average charging on the basis of succeeding month.
- iv). Timely billing for the cases relating to :  
Load extension/Reconnection/Change of meter, M.F. & Tariff
- v). Charging of malpractice & action on D.P.R.
- vi). Position of vigilance checking and assessment thereof.
- vii). Action against locked premises and obstacles.
- viii). Position regarding providing terminal plate & seals.
- ix). Problems relating to proper meter reading.


**B) Recovery of outstanding.**

- i). Effective compliance of disconnection orders.
- ii). Physical verification of disconnected premises, including PDC.
- iii). Progress of removal of meters & service lines.
- iv). Progress of adjustment of consumer security deposit.
- v). Progress made under EUDR & LR Acts including recovery made so far.
- vi). Position of bad debts to be written off.
- vii). Action taken to realize outstanding if any pertaining to PDC consumers prior to release of new connection.
- viii). Position of transfer of outstanding against running connection of a PDC consumer.

Programme for the AROs meeting for the current month is given as under

1.	Jhalawar	14.11.02
2.	Kota	15.11.02
3.	JP.DC	18.11.02
4.	Alwar	22.11.02
5.	Bharatpur	23.11.02
6.	JCC	25.11.02
7.	Dausa	26.11.02
8.	Sawaimadhopur	27.11.02

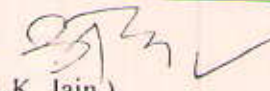
Circle Superintending Engineers and the Accounts Officers shall also associate in the said meeting including Land Acquisition Officer.

  
( B.N. Sharma )  
Chairman & Managing Director

7/11/02

Copy to the following :-

1. The Dy. Chief Engineer (O&M), Jaipur Discom, Jaipur.
2. The Superintending Engineer( ), Jaipur Discom, \_\_\_\_\_
3. The Executive Engineer( ), Jaipur Discom, \_\_\_\_\_
4. The Sr. Accounts Officer/Accounts Officer( ),Jaipur Discom, \_\_\_\_\_

  
( A.K. Jain )  
Chief Accounts Officer