



RAJASTHAN URJA VIKAS NIGAM LIMITED

(A Government of Rajasthan Undertaking)

Corporate Identity Number (CIN) - U40104RJ2015SGC048738

Regd. Office - Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

(Personnel & Administration Department)

Work Office at: Shed No. 5/6, Vidyut Bhawan, Janpath, Jaipur- 302005

E-mail: ddhrruvnl01@gmail.com; Website: www.energy.rajasthan.gov.in/ruvnl

No. RUVN/P&A/store./F. /D.

Dated

Notice for Inviting e Tender for procurement of Computers printers & peripherals

Raj. Urja Vikas Nigam inviting Open tenders from eligible private sector/non-govt, for procurement of Computers printers & peripherals for the officers of RUVNL. All the details related to this NIT can be viewed and downloaded from website: <https://eproc.rajasthan.gov.in>. Proposal shall be submitted online in electronic format upto 10 days from the date of first publication of NIT on website: <https://eproc.rajasthan.gov.in> and shall be opened on same date in the office of undersigned in the presence of representatives of firm/ agency, who may wish to remain present at that time.

Tender No.

Name of Organization: **Rajasthan Urja Vikas Nigam Ltd.**

Date and Time of release of Tender:

Last Date and Time for Submission of Bids

Date and Time of Opening of Technical Bids

Date and Time of Opening of Financial Bids

S.N.	Item	Specifications	Qty.	Maximum Project cost
1.	PC/Desktop	Core i5 7 th /8 th gen 8 GB/16 GB RAM/1TB HDD/DVD Rw/ wifi/Bluetooth/Card reader/Gigabit Lan/ HD Display/LED Monitor/ windows10 , three years warranty etc.	21 Nos.	945000
2.	Laptop	Core i5 7 th /8 th gen 8 GB/16 GB RAM/1TB HDD/DVD Rw/ HD Display / Executive beg/Gigabit Ethernet/windows10/ three years warranty/Lithiumion min. six hours battery backup etc.	3 Nos.	135000
3.	TFT LED Monitor	LED backlit display, resolution 1920*1080 FHD,VGA,HDMI etc.	4 Nos.	40000
3.	Laser Printer	Single function laser printer, Print 12 PPM, Printing resolution 600*600 dpi etc.	29 Nos.	290000
4.	Scanner	LED,CIS,USB, resolution 3000-4800 dpi,48 bit input or 24 bit output etc, A4/Letter etc.	6 Nos.	30000
		TOTAL		1440000

Terms & Conditions:-

1. Unit Rate should be quoted inclusive of all type of taxes & charges, freight, installation, packing, forwarding, other levies etc and within the limits of above mentioned project cost .
2. Total estimated value of tender is Rs. 14,40,000/- approximately
3. Bid security/EMD shall be deposited @ 2% (two percent) of estimated value of tender by the bidder For e.g. EMD shall be Rs.28800/- (.02*1440000).
4. E- Tender processing fees Rs.1000/- in favour of MD,RISL,Jaipur.
5. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.
6. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, DD for Tender Fees, Processing Fees and EMD should be submitted physically at the office of Tendering Authority as prescribed in NIT and scanned copy of same should also be uploaded along with the technical bid/ cover.
7. RUVNL will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
8. **Scope of Supply:** The bidder(s) shall not quote and supply any hardware/ software that is likely to be declared as End of Sale for twelve months and End of Service/ Support for twelve months from the date of bid submission. If any of the hardware/ software is found to be declared as End of Sale/ Service/ Support in the period mentioned above, then the bidder(s) shall replace all such hardware/ software with the latest ones having equivalent or higher specifications without any financial obligation to the purchaser.

9. Eligibility Criteria:

No.	Basic Requirement	Specific Requirements	Documents Required
1.	Legal Entity	1.The bidder should be a company/Distributor/ registered firm. 2. The Bidder shall be an OEM/Distributor. In the alternative, an OEM may authorize its one or more Partner /dealer to bid.	Copy of Registration Certificate(s) of incorporation 2.Authorization Certificate from OEM (in case of partner/ distributor/ dealer is a bidder)
2.	Net Worth	The net worth of the bidder in the last financial year, i.e. 2017-2018, should be positive.	CA Certificate with CA's Registration Number/ Seal indicating net worth of the firm in last financial year
3.	Tax registration and clearance	The Bidder should have a registered number of GST where his business is located / Income Tax / PAN / TIN number.	Copies of relevant registration certificates

4.	Blacklisting	A bidder who is blacklisted from any other Govt. Institution not eligible to participate in this project. Similarly, at the time of bidding, the firms black-listed / debarred In participating in any procurement activities for fraudulent or corrupt practices by any State or Central Government or UT in India are not allowed to bid.	A Self Certified letter as given in the Annexure-3
5.	Sales in India	The OEM/Distributor should have ready to supply in one shot in specific time.	Statutory Auditor Certificate or Certificate from the Company Secretary of the OEM / Distributor clearly specifying year wise sales of above items in India
6.	Registration of the Bidder:	The bidder should be registered body under the Societies Registration Act/Indian Religious and Charitable Act/ Indian Trust Act/Companies Act or their state counterparts for more than three years at the time of submission of proposal.	Copy of Certificate(s) of Registration
	Experience in implementation and management of such projects/ schemes	Minimum two year of experience in implementation of this project. The work-orders and/or any other supporting documents/experience certificates issued by the competent authority of the client pertaining to such works done satisfactorily in the past should be provided.	Executed supply order/experience certificate
	Financial Soundness/Stability	A proposal may come from a single entity having a minimum average annual turnover Rs.60 lakh for last three financial years (2014-15, 2015- 16, 2016-17). The bidder must attach audited accounts as supporting documents. Un-audited accounts will not be considered.	Audited Balance Sheet

10. **Evaluation Criteria:-** Proof of eligibility of all applicants shall be examined to confirm if eligibility criteria are met. The bidder who fails to meet one or more of the stipulated eligibility criteria shall be declared as “ineligible/non-responsive”. If the bid is not accompanied by all the requisite supporting documents, the same would be rejected.
11. The Bidder should have arrangements/facility to service/repair the above items locally in Jaipur.
12. **. Validity of the Proposal** The proposal shall remain valid for consideration for a period of 90 days from the date of opening of technical bid. This validity can be extended for a further period not more than 30 days with consent of the bidders.
13. **Modification/withdrawal of the Proposal:** No bid shall be withdrawn/substituted or modified after the last date and time fixed for receipt of bids.
14. The bids should be submitted in 2 Envelope as follows:-
 - (a) Technical Bid
 - (b) Financial Bid
15. Technical bid shall include the following documents:
 - 1 **Covering Letter** – Technical Bid On bidder’s letter head duly signed by authorized signatory
 - 2 **Fee Details-** Tender Fee Scanned copy of Fee Receipt / DD/ Banker’s Cheque , RISL Processing Fee Scanned copy of DD/ Banker’s Cheque , EMD (2% of estimated cost) Scanned copy of DD/ Banker’s Cheque
 - 3 **Pre-Qualification Documents-** Tender Form as per Annexure-4 & All the documents mentioned in the “Eligibility Criteria”, in support of the eligibility As per the format mentioned against the respective eligibility criteria clause.
 - 4 **Technical Documents-**
 - (a) Certificate of Conformity/ No-Deviation as per Annexure-5
 - (b) Undertaking of Authenticity On non judicial stamp paper of Rs. 100 as per Annexure- 6
 - (c) Financial Bid Undertaking as per Annexure-7
 - (d) Declarations: Every bidder is supposed to submit a declaration regarding qualifications as per annexure- 8.
16. Financial bid shall include - Price Bid (BoQ).xls As per Annexure-1
17. Tender bid must contain the name, office and after office hour addresses including telephone number(s) of the person(s) who are authorized to submit the bid with their signatures. Un-signed & un-stamped bid shall not be accepted.
18. The offers submitted by telegram/ fax/ E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter. Tender process will be over after the issue of Supply Order to the selected Bidder(s). Bids not quoted as per the format given by RUVNL will be rejected straight away. No deviation from the tender specifications & terms and conditions will be accepted.
19. Financial bids of only those Bidders, whose bids found technically qualified, by the Purchase Committee, will be opened in the presence of the vendor’s representatives subsequently for further evaluation. One authorized representative of each of the Bidder would be permitted to be present at the time of aforementioned opening of the bids.
20. A duly constituted Purchase Committee will evaluate and shortlist Technical Bids on the basis of parameters/ specifications and documents provided as mentioned in the

Eligibility Criteria in support of eligibility. During the technical evaluation, if any of the parameters is not met, the bid will be summarily rejected.

21. The Financial Bids of technically short-listed Bidders will be opened in the presence of their available representatives on a specified date and time and the same will be evaluated by a duly constituted Purchase Committee. Lowest Quoting Bidder will be selected as per the “**Annexure -2: Financial Evaluation**”. No advance payment of any kind will be given by RUVNL to the selected Bidder.
22. The Bidder should quote for all items and agree to the terms and conditions of the tender without any addition alterations failing which the quote of the Bidder will be summarily rejected .Each page of the tender document should be signed and stamped by Bidder.
23. Bidder should submit an undertaking on affidavit that the company/firm has not been black listed by any court of law or any Govt./Central Autonomous bodies/PSU and in future if it takes place the Bidder shall be liable to inform RUVNL forthwith. The decision of RUVNL arrived during the various stages of the evaluation of the bids is final and representation of any kind shall not be entertained on the above. In case the selected Bidder is found in-breach of any condition(s) of tender or supply order, at any stage later the legal action as per rules/laws, shall be initiated against the Bidder and EMD/Security Deposits and Performance Bank Guarantee shall be forfeited.
24. RUVNL reserves the right to revoke the Supply Order if the items supplied by the selected Bidder is of sub-standard quality and also NIC has the right to place the Supply Order with any other agency at the costs, risks and responsibilities of the selected Bidder and excess expenditure incurred on account of this could be recovered from the Security Deposit and the Performance Bank Guarantee.
25. Upon verification, evaluation / assessment, if in case any information furnished by a Bidder is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
26. **Security Deposit** : The successful/ selected bidder(s) shall, within Seven (7) days of the notification of Contract award, provide a security deposit 5% of the total agreed/ ordered project value for the due performance of the Contract in the amounts and currencies specified in the work order. Security deposit shall be refunded within one (01) month of the completion of supply of the item as per purchase order in case it is one time purchase and two months in case the delivery is staggered. It will however be refunded on the expiry of guarantee / warranty period where there is condition of guarantee / warranty.
27. SECURITY DEPOSIT shall be forfeited When any terms and condition of the contract is breached. b. When the Supplier/ Selected bidder(s) fail to commence supply or stops making the supplies or fail to provide deliverables after partially executing the purchase/ work order. To adjust any dues against the firm from any other contract with RUVNL.
28. Payment will made after the supply & installation of material.
29. The ordered material should be supplied within 15 days from the date of receipt of confirmation supply order.
30. The rate quoted in the tender should be valid for one month from the finalization of tender.
31. The material will be supplied as per specification given.

32. Any dispute arising out of the contract shall be subject to the jurisdiction of court at Jaipur City (Rajasthan) only.
33. Tender processing fees Rs.1000/- in favour of MD,RISL,Jaipur.
34. Tender fee of Rs. 1000/- + GST Rs. 180/- total Rs. 1180/- is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
35. EMD is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
36. No refund of tender fee, processing fee is claimable. EMD will be refunded after finalise of tender process and no interest shall be paid on EMD.
37. RUVNL reserve the right to increase or reduce the no. of items at any time or to declare the tender process cancelled at any time.

By order,

Dy. Director (HR)
RUVN, Jaipur

Annexure-1

S.N.	Item	Specifications	Qty.	Unit Price to be quoted Amount (Rs.) inclusive of all type of taxes & charges, freight, installation, packing, forwarding, other levies etc.
1.	PC/Desktop	Core i5 7 th /8 th gen 8 GB/16 GB RAM/1TB HDD/DVD Rw/ wifi/Bluetooth/Card reader/Gigabit Lan/ HD Display/LED Monitor/ windows10 , three years warranty etc.	21 Nos.	
2.	Laptop	Core i5 7 th /8 th gen 8 GB/16 GB RAM/1TB HDD/DVD Rw/ HD Display / Executive beg/Gigabit Ethernet/windows10/ three years warranty/Lithiumion min. six hours battery backup etc.	3 Nos.	
3.	TFT LED Monitor	LED backlit display, resolution 1920*1080 FHD,VGA,HDMI etc.	4 Nos.	
4.	Laser Printer	Single function laser printer, Print 12 PPM, Printing resolution 600*600 dpi etc.	29 Nos.	
5.	Scanner	LED,CIS,USB, resolution 3000-4800	6 Nos.	

		dpi,48 bit input or 24 bit output etc, A4/Letter etc.		
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Annexure-2

Financial Evaluation

A	Selection Criteria for deciding L1 Bidder and lowest unit rate for each item	The lowest quoting Bidder (LQ1) will be determined as mentioned below: 1) First Annexure - 1 will be opened for all the technically qualified Bidders on a specified date. 2) LQ1, LQ2, LQ3..... Bidders will be decided on the Gross Total Value (GTV) of the Annexure – 1 . 3) In case LQ1 Bidder has failed to quote for all the items in Annexure – 1 , his bid will be rejected, his EMD will be forfeited and the tender refloated.
B	Bidder Selection	Only 1 (One) Bidder will be selected.

ANNEXURE-3: SELF-DECLARATION – NO BLACKLISTING {to be filled by the bidder}

To,

{Tendering Authority},

_____,

_____,

In response to the Tender/ NIT: _____

dt. _____ for {Project Title}, as an Owner/ Partner/ Director of

_____, I/ We hereby declare that

presently our Company/ firm _____, at the time of bidding, is

having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE-4

TENDER FORM

NIT No. _____ Dated: _____

Addressed to :

Name of the Tendering Authority: Dy. Director (HR)

Address Raj Urja Vikas Nigam Limited, Jaipur -302005

Email : ddhrruvnl01@gmail.com

Firm Details :

Name of Firm

Name of Contact Person with Designation

Registered Office Address

Address of the Firm

Year of Establishment

Type of Firm (Public Limited/ Private Limited/ Partnership/ Proprietary)

Telephone Number(s) Email Address/ Web:

Fax No. :

Mobile Number

Certification/Accreditation/Affiliation, if Any

3) The requisite tender fee amounting to Rs. _____/- (Rupees) has been deposited vide DD/ BC/ receipt no. _____ dated _____.

4) The requisite RISL processing fee amounting to Rs. _____/- (Rupees) has been deposited vide DD/ BC _____ dated _____.

5) The requisite EMD amounting to Rs. _____/- (Rupees) has been deposited vide Banker's Cheque/ DD No. _____ dated _____.

6) We agree to abide by all the terms and conditions mentioned in this form issued by the Empanelment Authority and also the further conditions of the said notice given in the attached sheets (all the pages of which have been signed by us in token of acceptance of the terms mentioned therein along with stamp of the firm).

Date:

Name & Seal of the firm: _____

Authorized Signatory: _____

ANNEXURE- 5: CERTIFICATE OF CONFORMITY/ NO DEVIATION {to be filled by the bidder}

To,

{Tendering Authority},

NIT: _____ Dated _____

CERTIFICATE

This is to certify that, the specifications of Hardware & Software which I/ We have mentioned in the Technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum specifications of the Tender/ bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the tender/ bidding document and by signing this certificate, we hereby submit our token of acceptance to all the tender terms & conditions without any deviations.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the Tender/ bidding Document.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE- 6: UNDERTAKING ON AUTHENTICITY OF ALL ITEMS and ALLIED EQUIPMENTS

{to be filled by the bidder (On Rs. 100/- Non-judicial stamp paper)}

To,

{Tendering Authority},

_____,'

Reference: _____ Dated

This has reference to the items being supplied/ quoted to you vide our bid ref. no. _____ dated_____.

We hereby undertake that all the components/ parts/ assembly/ software used in the equipment shall be genuine, original and new components /parts/ assembly/ software from respective OEMs of the products and that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software are being used or shall be used. In respect of licensed operating system, we undertake that the same shall be supplied along with the authorized license certificate with our name/logo. Also, that it shall be sourced from the authorized source for use in India.

In case, we are found not complying with above at the time of delivery or during installation, for the equipment already billed, we agree to take back the equipment already supplied at our cost and return any amount paid to us by you in this regard and that you will have the right to forfeit our EMD/ SD/ PSD for this bid or debar/ black list us or take suitable action against us.

Authorized Signatory

Name:

Designation:

ANNEXURE-7: FINANCIAL BID UNDERTAKING {on bidders letterhead in technical bid}

To,

Dy. Director(HR),

RUVNL,

Jaipur

Reference: NIT: _____ Dated

Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are quoted as required in the price- bid given in Annexure-5.

I / We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements.

I/ We hereby declare that in case the contract is awarded to us, we shall submit the contract performance guarantee as prescribed in the bidding document.

I / We agree to abide by this bid for a period of _____ after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory

Name:

Designation:

Annexure-8

Declaration by The Bidder regarding Qualification Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bid No. Dated..... I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the bidding document;
3. I/We are not insolvent in receivership , bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and Bidding Document, which materially affects fair competition;

Date:

Place :

Signature of Bidder

Name:

Designation:

Address:

Copy to be placed at following:-

1. Notice Board.
2. One State level leading daily newspaper having circulation of 50 thousand copies and above.
3. One regional daily newspaper with wide circulation.
4. Official Website of RUVNL.
5. State Public Procurement Portal.

Dy. Director (HR)

