



RAJASTHAN URJA VIKAS NIGAM LIMITED

(A Government of Rajasthan Undertaking)

Corporate Identity Number (CIN) - U40104RJ2015SGC048738

Regd. Office - Vidyut Bhawan, Janpath, Jyoti Nagar, Jaipur-302005

(Personnel & Administration Department)

Work Office at: Shed No. 5/6, Vidyut Bhawan, Janpath, Jaipur- 302005

E-mail: ddhrruvnl01@gmail.com; Website: www.energy.rajasthan.gov.in/ruvnl

No. RUVN/P&A/store./F. /D.

Dated

Notice for Inviting Open Tender for Hiring of Vehicle

Open tenders are invited in single part from individual/firm/contractor/travel agency, for hiring of vehicle (Swift Dzire/Etios/Indigo/Bolero or equivalent Diesel Car with Driver) for the officers of RUVNL, as per terms & conditions given below.

The tender shall be accepted in sealed envelope upto 10 days from the date of first publication of NIT (5.00 PM) and shall be opened on same date at 5.05 PM in the office of undersigned in the presence of representatives of firm, agency and individual, who may wish to remain present at that time.

S.N.	Particulars	Period	Units	Fixed amount per month (To be quoted)
1.	Hiring of vehicle (Swift Dzire/Etios/Indigo/Bolero or equivalent Diesel variant car with Driver) excluding the cost of Diesel/oil.	6 months	1 No. Bolero & 1 Nos. car	(Rs per month)

Terms & Conditions:-

1. Unit Rate per month should be quoted excluding the cost of Diesel/oil but inclusive of all type of taxes & charges, maintenance etc.
2. The cost of diesel and oil shall be reimbursed by RUVNL on presentation of bill of the respective month as per following norms:
(a) Diesel @ 1 Ltr for 15 Km for car and for Bolero 1Ltr for 12 Km.
(b) Oil @ 1Ltr for 1000 Km
3. The vehicle registered as "Taxi" should not be more than 06 years old and will be maintained clean, good and perfect condition by individual/firm/contractor/travel agency.
4. Copy of Vehicle Registration Certificate, Insurance, Fitness, Road Tax, Driver License, Pollution under control Certificate and other relevant documents are to be submitted with the tender.
5. Any compensation payable for damage caused due to accident by Vehicle/Driver to any party / property shall be borne by individual/firm/contractor/travel agency.
6. ESI, CPF/P.F, other statutory deductions in respect of Vehicle Driver will be deducted as per Govt. Rule/Act (Salary worked out on the basis of minimum wages for skilled labour)
7. The hired vehicle may be parked in the RUVNL premises at the risk of individual/firm/contractor/travel agency, if available.
8. Total estimated value of tender is Rs. 2,40,000/- Approx.
9. Bid security/EMD shall be deposited @ 2% (two percent) by the bidder for no. of vehicle quoted in the tender.
10. Performance Security shall be deposited @ 2% (two percent) of the contract value within 7 days from the date of issuing the order. No interest shall be paid on Performance Security. Performance security shall be refunded after completion of the contract.
11. All Taxes except Toll Tax shall be borne by the individual/firm/contractor/travel agency. Reimbursement of all Toll Tax paid by the individual/firm/contractor/travel agency shall be made on production of receipt of payment of all Toll Tax.

12. The rates as mentioned are firm and all legal deduction (If applicable), such as Income Tax (TDS) shall be made as per Law/Rule.
13. The hired vehicle can be used anywhere in the state and interstate. In case of night halt at the place other than that of headquarter a sum of Rs.200/- per night shall be paid for the driver by RUVNL.
14. Driver license should be Commercial along with latest police verification.
15. Vehicle shall be kept parked with office/offices of RUVNL if not in use.
16. Normal duty hours shall be 12 hours a day from 9.00 a.m. to 9.00 p.m..but in case of exigency, vehicle may be called at any time.
17. A log book for vehicle will be maintained by the driver for recording daily, opening & closing Kms. Reading of each journey performed and get signature of the incharge of the vehicle.
18. The Contractor shall execute an agreement on Non Judicial Stamp Paper worth Rs. 500/- before any payment for hiring of Vehicle is made.
19. Failure to abide by any of above terms & conditions the under signed/ the officer to whom the vehicle attached may dismiss the contract of concerned vehicle without giving any notice to the owner of the vehicle.
20. Any dispute arising out of the contract shall be subject to the jurisdiction of court at Jaipur City (Rajasthan) only.
21. Tender fee of Rs. 1000/- is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
22. EMD is payable in favour of AAO(EA/Cash),RUVNL,Jaipur through Demand Draft/Bankers' Cheque.
23. No refund of tender fee is claimable. EMD will be refunded after finalize of tender process and no interest shall be paid on EMD.
24. In case vehicle is not provided on a day, penalty of Rs.1000/- per day shall be imposed, besides non payment of charges for the day(s) of absence @ 1/30 per day of monthly rate. However if the vehicle is not provided continuously for three (3) days without permission, it shall be construed as unsatisfactory performance & it shall be lawful for NIGAM to forfeit performance security deposit and terminate the contract.
25. Contract can be extended for 1 more year on mutual understanding on the same rates, terms and conditions.
26. RUVNL reserve the right to increase or reduce the no. of vehicle at any time or to declare the tender process cancelled at any time.

By order,

Dy. Director (HR)
RUVN, Jaipur

Copy to be placed at following:-

1. Notice Board.
2. One State level leading daily newspaper having circulation of 50 thousand copies and above.
3. One regional daily newspaper with wide circulation.
4. Official Website of RUVNL.
5. State Public Procurement Portal.

Dy. Director (HR)

